

TOWN OF SILER CITY  
 BOARD OF COMMISSIONERS  
 MARCH 27, 2023, MINUTES  
 PAGE 1 OF 2

**TOWN OF SILER CITY**

The Siler City Board of Commissioners met in Special Session on **Monday, March 27, 2023**, at 6:00pm in City Hall Courtroom with Mayor Price presiding. Commissioner Alston gave the invocation with the recitation of the Pledge of Allegiance following.

**ELECTED TOWN OFFICIALS PRESENT:** Norma Boone, Curtis Brown, Lewis Fadely, Bill Haiges, Thomas “Chip” Price, Albert Alston, Jay Underwood, and Cindy Bray

**ELECTED TOWN OFFICIALS ABSENT:**

**TOWN STAFF PRESENT:** Town Manager Hank Raper, Finance Director Mandy Cartrette, HR Director Nancy Darden, Public Works Director Cal Pettiford, Police Chief Mike Wagner, and Budget Manager Jenifer Johnson and Town Clerk, Kimberly Pickard.

**AGENDA ADJUSTMENTS/APPROVAL OF AGENDA**

*A motion to approve the agenda as presented was made by Commissioner Brown, seconded by Commissioner Fadely, and unanimously approved.*

**FY2023-2024 BUDGET DISCUSSION**

Town Manager, Hank Raper stated that this will be the first budget discussion of FY2024. There will be additional meetings prior to the final presentation in May which will allow the Board to review the requests over the coming weeks and ask questions related to the items presented tonight.

Raper presented a power point presentation to the Board Members that was prepared by Budget Manager, Jenifer Johnson.

Town Manager Hank Raper provided the following slide overviews:

The Town’s budgets are adopted as required by the North Carolina General Statutes (NCGS).

An annual budget is adopted for the General Fund, Powell Bill Fund, Water and Sewer Fund, and License Plate Agency.

The Town’s budget process began in early December when Department Directors submitted their estimated budgets to the Town Manager, who is the Budget Officer as required by NCGS.

After which, the Budget Team sat down with each Department Director and reviewed their estimates for both operating and capital.

Town Staff reviewed those findings with the Board of Commissioners in the timeline outlined.

The Board of Commissioners gave priority guidance based on the Strategic Plan to the Town Manager/Budget Officer, after which the remainder of the budget will be produced and presented in May.

The Budget Team researched and compiled historic revenue data for the FY2024 revenue projection.

Town Manager, Hank Raper shared the following:

Strategic Priorities:

Prepared by Kimberly Pickard, Town Clerk

TOWN OF SILER CITY  
BOARD OF COMMISSIONERS  
MARCH 27, 2023, MINUTES  
PAGE 2 OF 2

1. Facilitate responsible growth and community development.
2. Plan and implement sustainable infrastructure.
3. Achieve organizational and operational excellence.
4. Enhance community engagement.
5. Provide a high level of public safety.

Raper went on to share the following timeline for the Budget Workshops:

March 27, 2023: General Fund Revenues, Capital Expenses Outlook and Employee Pay & Benefits  
 April 13, 2023, Stormwater Program, Water & Sewer Revenues and Utility Projects outlook  
 April 24, 2023, Operating Expenses and Fee Schedule  
 May 9, 2023, Final Workshop (if needed)  
 May 15, 2023, Town Manager Presents the FY2024 Budget  
 June 20, 2023, FY2024 Budget Public Hearing and Approval

Raper discussed the General Fund Revenues:

Raper discussed the capital expense outlook including the fleet management program and employee benefits.

**ADJOURNMENT**

*A motion to go into Closed Session at 6:58pm was made by Commissioner Fadely, seconded by Commissioner Brown and unanimously approved §143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

*A motion to come out of closed session at 9:54pm was made by Commissioner Fadely and seconded by Mayor Pro Tem Haiges, and unanimously approved.*

With no further business the Board of Commissioners adjourned at 9:55pm.

  
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 Thomas K. Price III, Mayor

ATTEST:  
  
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 Kimberly Pickard, Town Clerk

