

Town of Siler City Introduction to Local Government Course

Purpose of Course

- The Town offers a multi-week course that is FREE for participants to learn about Town services and opportunities, connect with Town leadership and community members, and lead by engaging in dialogue about community issues.
- Course size: Minimum of 8 and maximum of 15 participants.
- Senior Town staff will lead each session

Objectives for Course Participants

- Improve understanding of the Town while learning more about community issues/concerns.
- Get a hands-on and behind-the-scenes look at how services and programs are provided.
- Learn how to be more involved, foster enhanced communication,
- Participants can go on to become volunteers on an appointed advisory committee and effective leader in their neighborhood.

Requirements to Participate

- Participants must be 18 years of age, or older, on or before the 1st day of course,
- Participants must complete a written registration form to the Town
- Participants must sign a participation agreement (waiver of liability) on or before the 1st day of course

Registration Priorities

Approval for participants in the course are prioritized based on the following priority schedule:

1. Residents and Business Owners within the Town's Corporate Limits.
2. Residents and Business Owners outside of the Town's Corporate Limits BUT within the Town's Extra-Territorial Jurisdiction (ETJ).
3. Residents and Business Owners outside of the Town's Corporate Limits and ETJ BUT within Chatham County.
4. All other participants.

Course Schedule

Sessions will be offered 6:00 p.m. – 9:00 p.m. on Tuesdays

1. January 30 – Town Manager's Office and Administration, Finance, Human Resources
2. February 6 – Fire, Police
3. February 13 – Parks & Recreation, Community Development
4. February 20 – Utilities, Public Works, Planning
5. February 27 – Advisory Board, Graduation

Graduation Requirements

To successfully complete the course and receive a graduation certificate, participants:

- can miss one session (attendance at 1st session is required)
- shall submit a completed a participant survey



Town of Siler City

Introduction to Local Government Registration Form

Participant Name: _____

Participant Email: _____

Participant Phone Number: _____

Participant Residential Address, City, State, Zip code: _____

Participant Business Address, City, State, Zip code: _____

Participant Acknowledgement, Understanding, Agreement, and Commitment

I, _____ (initial) acknowledge that I have read and understand the purpose, objectives, requirements to participate, registration priorities, schedule, and graduation requirements of the course.

I, _____ (initial) understand and agree that I am not officially registered for the course until I have received official notice from the Town.

I, _____ (initial) have reviewed the contact and address information entered above and agree to allow Town staff to use this information to send me additional materials and verify residency status for registration priority.

I, _____ (initial) intend to make a full faith effort to participate and complete the entire course as presented.

If you are placed on a waitlist, you will be notified via email.

I hereby certify that all the information contained herein is true and correct to the best of my knowledge and belief.

Participant Signature: _____ Date: _____

Kimbelry Pickard
Town Clerk
PO Box 769 • 311 N Second Avenue
Siler City, NC 27344-0769

kpickard@silercity.org
919-726-8620
www.silercity.org

Submit completed registration forms to the Town Clerk

Town of Siler City Introduction to Local Government Course Participation Agreement

Release and Indemnification

Participation Agreement for the purpose of Introduction to Local Government Course hosted by the Town of Siler City, North Carolina.

By signing this instrument, the undersigned (“Participant”) agrees and represents that I have read, understand and agree with all of the following statements.

1) I am voluntarily participating in the Introduction to Local Government Course without any compensation to the Town and acknowledge that I shall at no time be considered an employee or agent of the Town of Siler City (“Town”) and that the Town will not provide insurance coverage for me.

2) I know of no reason, medical or otherwise, that would prevent me from performing the tasks required to participate in this activity.

3) I assume all risks of participating in this activity and full responsibility for my conduct and actions, including any injury to myself or others or damage to property that may result while participating, and I understand that the Town is not responsible for conditions that I create myself or those created by other participants.

4) For myself, my heirs, executors, administrators and assigns, I hereby release, hold harmless and indemnify the Town, its officers, officials, employees, agents, and volunteers from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Participant’s activities with Town. Participant understands that this Release discharges Town from any liability or claim that the Participant may have against Town with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Participant’s activities with Town, whether caused by the negligence of Town or its officers, directors, employees, or agents or otherwise.

5) I hereby grant unto the Town of Siler City, North Carolina all right, title, and interest in any and all photographic images and video or audio recordings made by the Town during the Participant’s activities with Town. I understand and agree that these materials will become the property of the Town of Siler City, North Carolina. I hereby irrevocably authorize the Town of Siler City, North Carolina to edit, alter, copy, exhibit, publish or distribute this material for purposes of promoting Town of Siler City government programs or services or any other lawful purpose, In addition. I waive the right to inspect or approve the finished product, including written or electronic copy, wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I have carefully read this release and understand and agree with all of its terms and conditions.

Printed Full Name of Participant _____

Email: _____

Phone: _____

Date: _____

Signature: _____