

TOWN OF SILER CITY

The Siler City Downtown Advisory Committee met in Regular Session on **Tuesday, May 21, 2019** at 6:00pm in the second floor conference room at City Hall with Chair Adams presiding.

DOWNTOWN ADVISORY COMMITTEE MEMBERS PRESENT: Jackie Adams, Dennis de St. Aubin Jr. , Tim Booras, Wren Farrar, Lauran Hoders, Jason Hoyle, Richard Szary, and Cecil Wilson (via conference call)

DOWNTOWN ADVISORY COMMITTEE MEMBERS ABSENT: None

TOWN STAFF PRESENT: Planning Director Jack Meadows and Permit Specialist Katie Brown

OTHERS PRESENT: Matt Day (Triangle J Council of Governments) and Dan Sunberg

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

The committee approved the agenda as presented by consensus with the exception of moving Streetscape to 5A, Midterm Recommendation to 5C & Business List to 5D by consensus.

CONSENT

The committee approved to table the minutes for the April 23, 2019 due to not receiving minutes from Jennifer Johnson by consensus.

PRESENTATION

Matt Day presented the May 14, 2019 Draft Siler City Downtown Parking Report.

OLD BUSINESS

(a) Streetscape Plan Subcommittee (Adams, Booras, Szary)

Dan Sunberg provided a handout and presented on the low hanging fruit opportunities for Downtown including but not limited to: goals, accomplishments, uniformity, past, events, tree selection, plantings, seating, lighting, receptacles, bike racks, crosswalks, traffic calming, sidewalks, stop signs, mid-block crossings, and parks.

Following the two presentations, the Committee requested that the Planning Director check on the following:

- i. Contact NCDOT about:**
 - a. Coordinating a road diet on N. 2nd Ave. prior to the next resurfacing project;**
 - b. Opportunities for crosswalks;**
 - c. Replacing stop lights with stop signs.**
- ii. Provide an update on the brownfield targeted parcels located within the Downtown area.**

(b) ABC Laws – hotel, motel, restaurant restriction (Adams, Booras)

Tim Booras reported that the Town Attorney recommends that if the Town Board is interested in allowing on premise alcohol sales without requiring seats, a menu, and kitchen in the establishment, then the Town Board needs to adopt a resolution calling for an election. The Committee recommended the Town Board adopt a resolution calling for election to allow on premise sales for malt beverage, unfortified wine, and

fortified wine without requiring seats, a menu, and a kitchen (since nearly all of the Towns around Siler City do not have this restriction).

(c) Midterm Recommendation to Town Board

The Committee established the Priority List Subcommittee made up of Adams, Booras, de St. Aubin, and Szary. The Committee will prepare a list of recommendations with details and associated cost to present at the June 4 Committee meeting.

(d) Business List Subcommittee (*de St. Aubin and Wilson*)

- i. Meadows reported that the Chatham EDC has hired an intern for the summer to prepare a list of business within Downtown Siler City. The Committee identified the information that they wanted the intern to provide.)

NEW BUSINESS

a) UDO Amendment – Table of Permissible Uses (*Meadows*)

Meadows presented the Table to the committee that only included the zoning districts that are represented in the Downtown Area which were: Central-Business (C-C), Office-Institutional (O-I), Highway-Commercial (H-C), and Light-Industrial (L-I).

b) Priority Overview presentation to Town Board by Oct. 7, 2019

c) Action Items and Notes

- i. **Jack-** to research surface schedule for N Second Ave, Raleigh St. from DOT to recommend to the Town Board.
- ii. **Jack-** research the Brownfield update properties.
- iii. **Jack-** reach out to Public Works Director to invite to June 4, 2019 meeting
- iv. **Jack-** Table of Permissible Uses- recommended to remove storage, not related sales from the CC Zoning.
- v. **Priority List Subcommittee-** to create a priority list with detailed information like cost, number of items, references to help with projects of items to improve Downtown. This will be presented at the June 4, 2019 DAC meeting.
- vi. **Tim-** Discussed ABC laws, would like to recommend Town Board approval on Distilled Spirits, Beer & Wine.
- vii. **Tim-** Provide a Business loss, advantage of Beer, Wine, Distilled Spirits within the city limits (leakage report)
- viii. **Committee-** discussed & agreed to remove deed book, deed page, plat book, plat page, Previous use, & Previous Business Name from the Business list for the EDC to provide to the committee.
- ix. **Katie-** Prepare a meeting calendar through December for the Committee.

FUTURE BUSINESS

- i. Next Meeting Dates: June 4 & July 30
- ii. On Street Parking
 - i. Enforcement (Police Department) 7-30-2019
 - ii. Code Amendment: Sec. 15-150 – Locations of restricted parking in the central business district (Manager's Office, Police, Public Works) 7-30-2019

- iii. Noise Ordinance – motor vehicles (Police Department) 7-30-2019

ADJOURNMENT

With no further business the committee adjourned at 8:04pm.



Jackie Adams, Chair

ATTEST:



Katie Brown, Permit Specialist

