

The Town of Siler City Downtown Advisory Committee (DAC) met in Regular Session on Tuesday, January 24, 2023 at 5:33 pm in the multipurpose room at Wren Memorial Library with Chair Cecil Wilson presiding. Loretta Kivett read the mission statement.

DOWNTOWN ADVISORY COMMITTEE MEMBERS PRESENT: Tim Booras, Denis de St. Aubin Jr., Bill Horner, Loretta Kivett, and Cecil Wilson.

DOWNTOWN ADVISORY COMMITTEE MEMBERS ABSENT: John Farnsworth, Wren Farrar, Tammy Glover, and Sam Testerman.

TOWN STAFF PRESENT: Community Development Director Jack Meadows

ZOOM ATTENDEE: Wren Farrar

OLD BUSINESS

- a) Committee requested an update on the status of the 2022 Priority List of Recommendations presented to the Town Board on December 5, 2022

NEW BUSINESS

- a) Staff Transition
- 1) Community Development Department
 - i. Jack Meadows
 1. Community Development Director
 2. Staff Liaison
 - a. DAC
 - b. Immigrant Community Advisory Committee
 - ii. Chris Gallimore – Code Enforcement Officer
 - iii. State Code Enforcement Inc. – contract ends February 1, 2023
 - iv. Community Development Task
 1. Ordinance Enforcement – Nuisances, Junk Vehicle, Minimum Housing, Minimum Nonresidential, Zoning
 2. Downtown
 3. Community Engagement
 4. Transportation – TARPO, comprehensive transportation planning, project administration, pedestrian planning, street closing
 5. Community Development Block Grant – Neighborhood Revitalization
 6. Brownfield Redevelopment
 7. Flood Damage Prevention
 8. Loves Creek Watershed Stewards
 9. Affordable Housing
 - 2) Planning Department
 - i. Jennifer Baptiste – Planning Director
 - ii. Dalton York – Planner I
- b) Advisory Board & Committee Policy - DAC Recommendations/Questions/Comments:
- 1) Residency Requirements – property owner, business owner, or employed in the Town of Siler City or Siler City ETJ
 - 2) 7-member committee
 - 3) Meetings held monthly, maybe bimonthly, but not quarterly.

- 4) What is the process for reducing committee membership after the policy is adopted by the Town Board?
 - 5) Who can call a special meeting for the DAC?
 - 6) Explain last paragraph of “Multiple Terms of Office” section.
 - 7) Provide a draft copy of the Advisory Board and Committee Policy and the Statement of Economic Interest Form to the DAC members
 - 8) Each committee has different purposes/objectives.
 - 9) If it is not broken, why propose changes?
 - 10) What is the next step for processing the Policy?
 - 11) When will Town Board consider the Policy?
 - 12) Request Town Manager discuss the policy at the next DAC meeting
- c) 2023 DAC Meeting Schedule (5:30p):
- | | |
|----------------|-----------------|
| 1) January 24 | 7) July 18 |
| 2) February 28 | 8) August 15 |
| 3) March 29 | 9) September 20 |
| 4) April 25 | 10) October 17 |
| 5) May 16 | 11) November 15 |
| 6) June 14 | |

COMMITTEE MEMBER COMMENTS

a) DAC Priority Recommendation Accomplishments (2019-2021)

Building Rehab Grant Program
E. Beaver St. Property - market, feasibility, and financial study for outdoor market and venue
Façade Grant Program
Fee Schedule Amendment - Fee Exemption in Downtown
Historic Preservation - Town Staff facilitate educating programs to the public about the benefits of historic preservation and creation of an Historic Preservation Commission
NC Downtown Development Association membership
Parking study by professional firm
Rezoning - Siler City Mills property (118 W. 2 nd St.) to C-C
Rezoning - Downtown District
Shopping dispensers - relocate
Sidewalk replacement
Streetscape Plan for Chatham Avenue - USDA RBDG grant application
Town Code Amendment - Minimum Nonresidential Code
Town staff (Planner I) spend up to 20 hours per week on Downtown
Trash receptacles – new
Travel & Training - NC Main Street Conference - DAC members attend
UDO Amendment - Downtown District
UDO Amendment - Multifamily Apartments in CC
UDO Amendment - Incentivize downtown development by exempting open space and recreational requirements for residential developments exceeding 12 units
UDO Amendment - remove storage as a permissible use within the Central-Business (C-C) and General-Commercial (G-C) zoning districts

- b) An old trash receptacle was identified in front of the Carter Bank building.

- c) *De St. Aubin Jr. made a motion to recommend that the Town develop a new website in partnership with the Siler City Merchants Association, seconded by Horner, unanimously approved.*

ADJOURNMENT

With no further business Wilson adjourned the meeting at 6:53 pm.



Cecil Wilson, Chair

ATTEST:



Jack Meadows, Community Development Director

