

## TOWN OF SILER CITY

The Siler City Board of Commissioners met in Regular Session on **Monday, August 19, 2024**, at 6:30pm in the City Hall Courtroom with Mayor Matthews presiding. Commissioner Patterson gave the invocation with the recitation of the Pledge of Allegiance following. Commissioner Brown recited the Mission Statement and Commissioner Bray recited the Vision Statement.

**ELECTED TOWN OFFICIALS PRESENT:** Albert Alston, Norma Boone, Cindy Bray, Curtis Brown, Travis Patterson, Donald Matthews, Lewis Fadely and Alec Hauser.

**TOWN STAFF PRESENT:** Interim Town Manager Jack Meadows, Finance Director John O'Keefe, Community Planner Sara Martin, Planning Director Tim Mack, Senior Planner Tim Garner, Public Utilities Director Chris McCorquodale, Public Works Superintendent Dillon Dispennette, Assistant Town Manager & Town Clerk Kimberly Pickard, Police Chief Brian Regan.

### AGENDA ADJUSTMENTS / APPROVAL OF AGENDA

Interim Town Manager, Jack Meadows requested to add 3.4 Resolution to Accept ARPA Grant Funding for Sewer AIA, and adjustments to the July 15, 2024, and August 5, 2024, minutes and Siler City Parks and Recreation Advisory Board Appointment to add an additional candidate.

*A motion to approve the agenda as amended was made by Commissioner Brown, seconded by Mayor Pro Tem Fadely and unanimously approved.*

*A motion to approve the consent agenda which includes the July 15, 2024 minutes (incorporation by reference as if fully set forth herein as Schedule A) July 22, 2024 minutes (incorporation by reference as if fully set forth herein as Schedule B) August 5, 2024 minutes (incorporation by reference as if fully set forth herein as Schedule C) Resolution to Accept ARPA Grant Funding for Sewer AIA (incorporation by reference as if fully set forth herein as Schedule H ) was made by Mayor Pro Tem Fadely seconded by Commissioner Brown and unanimously approved.*

### PRESENTATIONS

None.

### OLD BUSINESS

#### Siler City Parks & Recreation Advisory Board Appointment:

Assistant Town Manager and Town Clerk Kimberly Pickard presented the Board of Commissioners with the Siler City Parks and Recreation Committee information. On June 30, 2024, Ben Suggs Second term expired and is eligible for a third term, and Donna Smith's second term expired on June 30, 2024, and she is eligible for a third term. Elizabeth Mauney was appointed to the Siler City Parks and Recreation Advisory Committee at the April 16, 2024, Board of Commissioners meeting, and she requested an appointment to the Downtown

Advisory Committee therefore leaving her seat Vacant on the Parks and Recreation Committee. There is currently one vacant position and Robbie Davis and Raymond Glover have shown interest in serving.

***A motion to appoint Robbie Davis to the Siler City Parks and Recreation Advisory Committee for a first term expiring on June 30, 2027, was made by Commissioner Bray seconded by Commissioner Brown and unanimously approved.***

***A motion to appoint Ben Suggs and Donna Smith to a third term on the Siler City Parks and Recreation Advisory Committee expiring on June 30, 2027, was made by Commissioner Boone seconded by Commissioner Patterson and unanimously approved.***

Chatham County Affordable Housing Committee Appointment- Assistant Town Manager & Town Clerk Kimberly Pickard discussed with the Board of Commissioners the Chatham County Affordable Housing Committee appointment. On December 4, 2023, meeting Mayor Donald Matthews was appointed to serve on the Chatham County Affordable Housing Committee as the Member for the Town of Siler City. Mayor Matthews wishes to resign as the Siler City Member representative. Mayor Matthews wishes to nominate Andrea Wiley as the Siler City Member representative and Sara Martin as the Siler City Alternate Member.

***A motion to appoint Andrea Wiley as the Siler City Member and Sara Martin as the Siler City Alternate Member to the Chatham County Affordable Housing Committee was made by Commissioner Bray seconded by Mayor Pro Tem Fadely and unanimously approved.***

Chatham County Transportation Committee Appointment: Interim Town Manager-Jack Meadows presented the Board of Commissioners discussed with the Board of Commissioners the Chatham County Transportation Committee appointment. At the Siler City Board of Commissioners December 4, 2023, meeting, the Board of Commissioners appointed Jack Meadows the former Community Development Director to the Chatham County Transportation Committee. Jack Meadows who now serves as the Interim Town Manager wishes to vacate his position on the Chatham County Transportation Committee and his recommendation to the Board of Commissioners is to nominate Timothy Mack the current Planning and Community Development Director to the Chatham County Transportation committee.

***A motion to appoint Timothy Mack to the Chatham County Transportation Advisory Committee was made by Mayor Pro Tem Fadely seconded by Commissioner Boone and unanimously approved.***

## NEW BUSINESS

Parks and Recreation Master Plan

Tylr Stinson, Parks and Recreation Director provided the Board of Commissioners with background information regarding the Parks and Recreation Master Plan. The Town of Siler City submitted Request for Proposals (RFP) on November 30, 2022. On March 7, 2023, the Town of Siler City contracted with Withers Ravenel to complete the Parks and Recreation Comprehensive plan. The purpose of the plan is to provide directions to Town leadership and staff on how to meet the recreation needs of current and future residents. Daniel Rauh with Withers Ravenel provided a power point presentation to the Board of Commissioners and answered questions.

Parks and Recreation staff requested that the completed Comprehensive plan be adopted by the Board of Commissioners.

*A motion to adopt the Parks and Recreation Comprehensive Plan was made by Mayor Pro Tem Fadely seconded by Commissioner Hauser and unanimously approved.*

### MANAGERS REPORT

Interim Town Manager, Jack Meadows provided the Board of Commissioners with the following dates:

- August 22, 2024, District 4 Community Forum- Commissioner Alec Hauser
- September 2, 2024, Labor Day Holiday
- September 3, 2024, TriRiver Water Merger Update
- September 21, 2024, Hispanic Fiesta at Shakori Hills

### GOVERNING BODY COMMENTS

Commissioner Patterson thanked Parks and Recreation and the Police Department for helping make the back-to-school bookbag event a success.

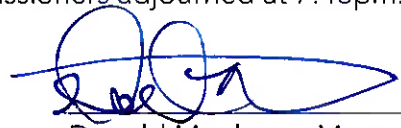
Mayor Matthews reminded the Board of Commissioners that Agenda packets would be available for pick-up at Town Hall the Friday before the meeting from 1pm-6pm.

### CLOSED SESSION

NONE

**ADJOURNMENT**

With no further business, the Board of Commissioners adjourned at 7:48pm.

  
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Donald Matthews, Mayor

**ATTEST:**  
  
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Kimberly D. Pickard, Town Clerk

