

TOWN OF SILER CITY

The Siler City Board of Commissioners met in Special Session on **Monday, July 22, 2024**, at 6:00pm in the City Hall Courtroom with Mayor Matthews presiding. Commissioner Patterson gave the invocation with the recitation of the Pledge of Allegiance following. Commissioner Bray recited the Mission Statement and Commissioner Brown recited the Vision Statement.

ELECTED TOWN OFFICIALS PRESENT: Albert Alston, Norma Boone, Lewis Fadely, Travis Patterson, Donald Matthews, and Alec Hauser.

ELECTED TOWN OFFICIALS ABSENT: Curtis Brown and Cindy Bray

TOWN STAFF PRESENT: Interim Town Manager Jack Meadows, Finance Director John O'Keefe, Public Utilities Director Chris McCorquodale Assistant Town Manager & Town Clerk Kimberly Pickard.

NEW BUSINESS

2.1 Position Reclassifications: Assistant Town Manager & Town Clerk Kimberly Pickard presented the Board of Commissioners with the staff recommendation of adding two new positions that consist of Deputy Town Clerk and a Communications Specialist. Pickard also further presented the request of reclassification of Police Captain to Police Major, as the Police Department already has Major Badgers and to Change the name to Captain would be an additional Town Cost of \$1000.00. Finance Analyst to Accountant, as the current job duties of the person in the role are Accounts Payable, Payroll etc and not does not evaluate investment opportunities for the Town of Siler City so the appropriate Title of the current employee should be Accountant. Elimination of Assistant Finance Director, the role is not a position that is needed in the foreseeable future. Community Development Director to Community Development Planner and lastly Public Works Director to Public Works Superintendent.

A motion to approve the new positions of Deputy Town Clerk and Communications specialists was made by Mayor Pro Tem Fadely seconded by Commissioner Boone and unanimously approved.

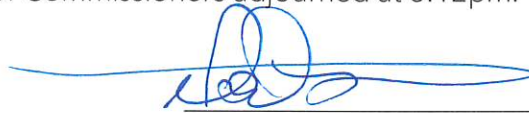
A motion to approve the positions reclassifications from Police Captain to Police Major, Finance Analyst to Accountant, elimination of Assistant Finance Director, Community Development Director to Community Development Planner and Public Works Director to Public Works Superintendent was made by Mayor Pro Tem Fadely seconded Commissioner Boone and unanimously approved.

2.2 Budget Amendments: Finance Director John O'Keefe provided the Board of Commissioners with an explanation of the Budget Amendment that is needed to amend the 2024/2025 Budget Ordinance to fund the Deputy Town Clerk and Communications Specialist Positions.

A motion to approve the 2025.05 Funding Deputy Town Clerk and Communications Specialist positions was made by Mayor Pro Tem Fadely seconded by Commissioner Boone and unanimously approved.

ADJOURNMENT

With no further business, the Board of Commissioners adjourned at 6:12pm.



Donald Matthews, Mayor

ATTEST:



Kimberly D. Pickard, Town Clerk