

**TOWN OF SILER CITY**

The Siler City Airport Authority met in regular session on **Monday, April 30, 2018** at 1:00 p.m. in the conference room at the Siler City Municipal Airport with Chair Coffman presiding.

**AUTHORITY MEMBERS PRESENT:** Wayne Andrews, Ed Coffman, Barry Hayes, and Bill Houston

**AUTHORITY MEMBERS ABSENT:** Walter Petty

**STAFF PRESENT:** FBO Richard McCraw, Brigid Williams with WK Dickson, Town Manager Bryan Thompson, and Town Clerk Jenifer Johnson.

**AGENDA ADJUSTMENTS/ APPROVAL OF AGENDA**

The Authority approved the agenda by consensus.

**OLD BUSINESS**

**Project Updates- Brigid Williams – WK Dickson**

**Airfield Lighting Rehabilitation Project**

Williams stated that she received the bids for the project that took place on the prior Thursday. Bids came in higher than expected, therefore the town will need to utilize Non Primary Entitlement Funds to make the project whole, which would be roughly two years' worth of Non Primary Entitlement Funds. Williams stated that she is still waiting on the sub-consultant proposals. Authority members asked a number of specific questions about line items on bid proposals and the scope and methods associated with the project. Williams addressed each question.

***A motion to recommend the Board of Commissioners award Airfield Lighting Rehabilitation and Beacon Replacement Project to Southeast Site Services, LLC was made by Houston, seconded by Andrews and unanimously approved.***

**Helicopter Landing Pad**

Williams stated she received comments from NCDOT Aviation. Williams's plans to solicit bids for this project, then will move forward and updates brought to the Authority as progress is made. Williams stated that repair work for the gashes left by a plane last year will be included in the pad project.

**Land Acquisition – White Property**

Williams stated that the scoping document has been reviewed by NCDOT Aviation and they have given approval to move forward on the project, which will include:

1. Survey Property
2. Phase One Environmental Assessment
  - a. Cannot use Federal funds to conduct remediation efforts
3. Appraisals

- a. NCDOT ROW office will review this and offer comments
- 4. Then we can make an offer

Williams shared the estimated budget for the project which totaled \$284,027 with Federal Funding of \$255,624 and Local Match of \$28,403. The cash flow for this project will work differently. The Town must fund the project at 100 percent prior to submitting for reimbursement, then 90% of what was spent will be reimbursed.

PAPIS

Williams has spoken with the contractor and feels the issues are with the electrical vault. Cedar Peaks is going to come out and look at the issue. Williams recommends the warranty be extended due to these issues. Williams states that it's hard to determine if the problem is associated with the work recently done or if it's something unrelated. Williams will report back with progress information.

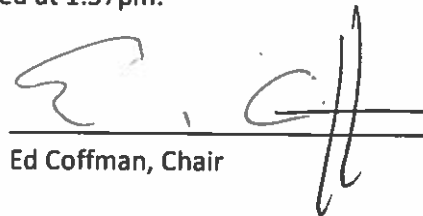
**NEW BUSINESS**

Operational Update

McCraw stated that they are getting longer fuel line to enable greater distance for fueling.

**ADJOURNMENT**

With no further business, the Airport Authority adjourned at 1:57pm.

  
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Ed Coffman, Chair

ATTEST:

  
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Jenifer K. Johnson, Town Clerk

