

### TOWN OF SILER CITY

The Siler City Board of Commissioners met in Regular Session on **Monday, April 3, 2017** at 7:00pm in City Hall Courtroom with Mayor John Grimes presiding. Commissioner Price shared a special prayer for Commissioner Fadely and his family. Mayor Grimes gave the invocation with the recitation of the Pledge of Allegiance following. Commissioner Haiges recited the Town of Siler City Mission Statement and Commissioner Price recited the Town of Siler City Vision Statement.

**ELECTED TOWN OFFICIALS PRESENT:** Cindy Bray, Larry Cheek, Mike Constantino, John Grimes, Bill Haiges, Thomas "Chip" Price and Tony Siler.

**ELECTED TOWN OFFICIALS ABSENT:** Lewis Fadely

**TOWN STAFF PRESENT:** Town Manager Bryan Thompson, Town Attorney William Morgan, Police Chief Gary Tyson, Parks and Recreation Director Joseph Keel, Human Resources Director Nancy Bullins, and Town Clerk Jenifer Everage.

### AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

Thompson asked to add Convergent Contract under New Business and remove closed session 143-318.11(a)(4).

*A motion to approve the agenda as amended was made by Commissioner Haiges, seconded by Commissioner Siler and unanimously approved.*

### CONSENT

*A motion to approve the consent agenda which included the March 6, 2017 Minutes (Incorporation by reference as if fully set forth herein Schedule A), the March 16, 2017 Minutes (Incorporation by reference as if fully set forth herein Schedule B), the UNC Building Integrated Communities Agreement (Incorporation by reference as if fully set forth herein Schedule C), the NCDOT License Plate Agency Contract (Incorporation by reference as if fully set forth herein Schedule D), and the Resolution Opposing House Bill 436 (Incorporation by reference as if fully set forth herein Schedule E) was made by Mayor Pro Tem Cheek, seconded by Commissioner Price and unanimously approved.*

### PRESENTATIONS

#### Third Friday Art Walk

Joan Underwood with the Downtown Music Series and Third Friday ArtWalk shared the 2017 schedule with the Board of Commissioners.

*A motion to approve the dates and sponsor the Downtown Music Series and Third Friday ArtWalk was made by Commissioner Price, seconded by Commissioner Constantino and unanimously approved.*

Siler City Lions Club Donation

Juanita Brown with the Siler City Lions Club stated that the club will be donating a bench to be placed at the Wrenn Memorial Library to celebrate the 100<sup>th</sup> anniversary of the Lions Club. The Board of Commissioners thanked Brown for the donation.

**OLD BUSINESS**

Chatham County Land Use Plan Discuss

Thompson shared a proposed letter with the Board of Commissioners concerning a response to the Chatham County Board of Commissioners about the Draft Chatham County Land Use Plan. The Board of Commissioners discussed the letter.

***A motion to send the letter as presented was made by Commissioner Fadely, seconded by Mayor Pro Tem Cheek and unanimously approved.***

Boling Lane Park Update

Keel stated through previous discussions with the Board of Commissioners, staff proposed using the donated playground equipment from Chatham Charter in the new playground location at Boling Lane Park. Staff has recently found out that the donated equipment is not up to standards for commercial playgrounds. In 2002, there were standards put in place for commercial playgrounds. The donated equipment was manufactured in 1997. Keel recommended that the Town purchase two new playground attractions to add at the new relocated playground site, instead of using the donated equipment.

Staff still plans to use existing equipment from the current playground at Boling Lane Park to fill in around the new playground equipment. Playground attractions we would relocate to the new playground site would include; three bay swings, balance beam and drums. Keel believes by purchasing new equipment, it will make the playground amenities much stronger and desirable for the residents. The Town could see an increase in usages at this park not only from Siler City residents but from other residents in the area.

Staff can install the new playground equipment, since it comes with a manual and standards. However, Staff would not be equipped or certified to install the donated equipment. To have a Certified Playground Installer install the donated equipment from Chatham Charter, it will cost \$3,500. Staff could save this installation costs and put towards new equipment for a better end result. Keel is confident the Parks and Recreation budget can handle these cost given the amount of unencumbered funds in the Salary line item. Keel shared the Site Plan for the relocated site with the new equipment and existing equipment we are keeping. Keel shared the following costs for the project:

Installation:

120 foot border: \$2,800

210 yards of mulch: \$3,300

Cement footings: \$500

Kids Choice Fitness Cluster: \$5,000

Tenspin: \$2,480

Tree removal: \$5,500

Keel stated that the total Cost from the 2016/2017 Parks and Recreation Budget: \$19,580

***A motion to approve the new playground equipment was made by Commissioner Haiges, seconded by Commissioner Constantino and unanimously approved.***

#### 2016/2017 Fee Schedule Amendment – Parks and Recreation

Keel stated that the Town of Siler City was approved for the Chatham County Recreation Grant Funding on March 16<sup>th</sup>, 2017. The grant funding will award us \$41,395 to go towards the PARTF match grant. There will also be an opportunity to apply for this grant funding in 2018 and if approved, the Town could see an additional \$41,395 to go towards the PARTF match grant.

Keel stated that one of the requirements for the Chatham County Recreation Grant Funding is to amend the Parks and Recreation fees, to exhaust all Out of City Limit fees. This meaning, every athletic league or rental facility will have one flat fee for everyone. By doing this, we are stream lining the registration process, while making our athletic leagues and rental facilities more accessible to everyone. This will eliminate a lot of confusion in the registration process.

Keel shared a proposed Parks and Recreation Fee Schedule amendment for athletic leagues and rentals of facilities for the current budget year.

***A motion to amend the 2016/2017 Fee Schedule as presented was made by Commissioner Siler, seconded by Commissioner Haiges and unanimously approved.***

#### Parks and Recreation Fund Raising Update

Thompson shared a proposed Feasibility Study Agreement with Convergent Nonprofit Solutions for Parks and Recreation. The Board of Commissioners discussed the agreement.

***A motion to approve the Feasibility Study Agreement with Convergent Nonprofit Solutions for Parks and Recreation was made by Commissioner Haiges, seconded by Commissioner Siler, and unanimously approved.***

### NEW BUSINESS

#### Bray Park Concession Stand Agreement

Keel stated over the past month, the Town received three bids for running our concession stand at Bray Park. All three were good in their own ways. The first bid was from Tonia Crocker, who ran the concession stand last year. She doesn't have her Serve Safe Certification and didn't mention about her willingness to obtain the certification. She was willing to donate 10% profits back to the Town. Staff and participants did have some negative comments about how things were run last year in the

concession stand. Keel stated he believed he could fix these issues, he didn't see Tonia Crocker as our top candidate.

Keel stated the second bid was from Diane Williams. She has experience in concession stand work but doesn't understand how our concession stand works. Her bid seems to imply that she will be working directly for the Town and getting paid by the hour. That's not the way our concession stand works. The concession stand workers are not Town employees. Her bid also didn't reference donating any money back to the Town, like the others two did. Diane's bid also came in 2 days past the deadline.

The third bid was from the Siler City's Hometown Grill. Hometown Grill reached out to the Town even before the bid process started to express interest. Cindy Szilvay is willing to get her Serve Safe Certification and brings a positive attitude. She is also willing to donate 10% of her profits back to the Town. Cindy runs a local business in Siler City and I like to fact of supporting a local Siler City business.

Keel recommended Siler City's Hometown Grill for the Bray Park concession stand this year. The Board of Commissioners discussed the Bray Park Concession Agreement including adding a 14 day notice of cancellation.

***A motion to award the contract to Cindy Szilvay with Home Town Grill and approve the Bray Park Concession Agreement with a 14 day cancellation notice was made by Mayor Pro Tem Cheek, seconded by Commissioner Haiges and unanimously approved.***

#### CLOSED SESSION

***A motion to go into Closed Session § 143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged was made by Commissioner Siler, seconded by Mayor Pro Tem Cheek, and unanimously approved.***

***A motion to come out of Closed Session was made by Commissioner Haiges, seconded by Commissioner Price and unanimously approved.***

The consensus of the Board of Commissioners was to approve a settlement for \$22,500 with former employee Jessica Puckett.

#### ADJOURNMENT

With no further business the Board of Commissioners adjourned at 8:10pm.

  
John F Grimes, Mayor

ATTEST:

  
Jenifer J Everage, Town Clerk

