

**AIRPORT AUTHORITY MEETING MINUTES**  
**REGULAR MEETING**  
**April 27, 2015**  
**1:00 P.M.**

**Members Present**

Eddie Liles (Chairman)  
Barry Hayes  
Ted Cannaday  
Ed Coffman

**Members Absent**

Walter Petty

**Staff Present**

Bryan Thompson, Town Manager  
Bill Houston, Cardinal Air  
Brigid Williams, WK Dickson Engineer

**Visitors**

**Meeting Called To Order/Agenda Approval/Consent Agenda**

At 1:01 p.m., Chairman Eddie Liles called the Regular Meeting of the Siler City Municipal Airport Authority to order. No amendments were made to the agenda, and the agenda was approved by way of common consent.

**Consent**

Upon the review of the minutes of December 9, 2014 and January 26, 2015, Ted Cannaday offered a motion to approve the same. The motion received a second by Barry Hayes. The motion was approved unanimously.

While discussing items on the Consent Agenda, the Authority emphasized the desire to revisit the contracted service agreement relating to the mowing/hay work upon the Airport property.

**Old Business**

Hangars: Chairman Liles instructed the Authority that there will be potential land acquisition opportunities in the future, and that the Authority and Town should position themselves to take advantage of such opportunities when they come along. Hayes agreed by voicing the need for additional hangar space. Brigid William stated that funding for new hangars and land acquisition is an eligible expense for Non-Primary Entitlement Funds; however, Williams instructed the Authority that the State will be looking to the Authority and Town to make improvements to areas of the Airport that involve "safety issues".

**Project Updates:**

**Airport Layout Plan (ALP)**

Williams indicated that she is presently waiting on feedback from the State to complete its report and get final cost estimates for runway expansion options. Williams stated that survey data is being updated and uploaded to the Federal Aviation Administration. Chairman Liles inquired if the ramp expansion is in the ALP. Williams stated that this element is being incorporated into the ALP as requested.

**Obstruction Clearing Phase 1 – Runway 22 Project #o. 36237.5.11.1**

Williams informed the Authority that "many attempts" to contact Johnnie Glover have been made; yet, "without luck". Williams also informed the Authority that the Town Attorney, William Morgan, sent the letter, previously discussed, to Glover. The subject of the letter informs Glover of the findings of the arborist who

conducted a survey and offered analysis and professional opinion of the possible condition of certain trees sought to be “topped” by the obstruction clearing project. Williams indicated that if the Town receives no response from Glover regarding the subject letter, then the Town will move forward with topping the trees to the established easement levels. Williams stated that continuous maintenance with future toppings will be necessary every year or two, unless the project is allowed to fully remove the trees or at least is given authority to top the trees lower than the current easement level.

### Runway Rehabilitation Project

Williams informed the Authority that comments have been received from NC DOT Aviation and that the project can now move forward to the next steps. Williams stated that the project will soon go to bid. Advertising for bids can happen as soon as next week, according to Williams. Also, Williams instructed the Authority that DOT Aviation would like the project to be bid with the use of FAA asphalt mix as well as a NC DOT mix. According to Williams, the State is considering the benefits and drawbacks of the use of the two different mix materials. Williams stated that, at this point, the project could begin near the first of June of 2015.

### New Business

**Budget – Satellite Weather Service:** Discussion was had relating to the current weather service subscription of the Airport and the extent to which this is needed any longer in light of new technology that enables pilots to access similar information from mobile devices. The Authority agreed that the subscription is not necessary, and that the dollars otherwise used to fund the subscription can be put to use in better ways by the Airport. Once suggestion is to utilize the savings from canceling the subscription toward the purchase of a new computer. Cannaday stated that he agrees with a new computer and that it should be set up for “intuitive” use by the pilots (i.e. quick click icons and other useful sites).

**Precision Approach Path Indicators (PAPIs):** Williams shared with the Authority that she had gathered relating to previous discussions about the Airport’s PAPIs. The following is an email sent to Bryan Thompson on April 23, 2015. This information was shared with the Authority.

I spoke with Phil Lanier yesterday, also, regarding the PAPIs. Based on my conversation with Phil, I don't think they are going to completely replace the PAPIs. My understanding is that Jesse Bogue, with Cedar Peaks Enterprises, Inc., is going to come out and do an evaluation of the PAPIs. If they can be fixed by replacing parts, then I do think that Jesse will do that. But they won't be able to completely remove the units and replace them with new ones. Phil told me Jesse would most likely get out there in the next 1-2 months to do the evaluation. Any work that Jesse does is being completed as part of the State maintenance contract, so the State will pay 100% of the cost. I'll try to get some clarity from Phil on the total scope of this work.

### Operational Update from Karen McCraw, Cardinal Air

Bill Houston offered an update on behalf of McCraw. In his report, Houston informed the Authority that:

- Maintenance hangar is full and busy, as usual
- The tee hangars are full, as usual

- Fuel sales have been spotty, based on good weather. But weather is getting better.
- Fuel cost is slowly inching up, but we've been able to hold prices steady.
- We have had a good bit of business traffic this month. Several jets, one for Andrews Trucking, one for the Aldern Academy, and UNC Medical Flights continue to fuel here
- Jim Linder continues to come and go in his Citation and the King Air.
- We have a new helicopter in Chatham County, a Bell.

**Adjournment**

With no further business, Chairman Liles adjourned the meeting at 1:58 p.m.

  
Bryan Thompson, Town Manager

  
Eddie Liles, Chairman

  
Date