

**TOWN OF SILER CITY**

The Siler City Board of Commissioners met in Regular Session on **Monday, February 16, 2015** at 7:00pm in City Hall Courtroom with Mayor John Grimes presiding. Commissioner Haiges gave the invocations with the recitation of the Pledge of Allegiance following.

**ELECTED TOWN OFFICIALS PRESENT:** Larry Cheek, Mike Constantino, Lewis Fadely, John Grimes, Bill Haiges, and Thomas "Chip" Price.

**ELECTED TOWN OFFICIALS ABSENT:** Cindy Bray and Tony Siler.

**TOWN STAFF PRESENT:** Town Manager Bryan Thompson, Planning Director Jack Meadows, Finance Director Tammy Speicher, Police Chief Gary Tyson, Parks and Recreation Director Jessica Puckett, and Town Clerk Jenifer Everage.

**AGENDA ADJUSTMENTS/APPROVAL OF AGENDA**

Manager Thompson asked to add the following resolutions to the consent agenda: Major William Allen Harman Retirement Resolution (Incorporation by reference as if fully set forth herein Schedule B), and Richard Wayne Merritt Retirement Resolution (Incorporation by reference as if fully set forth herein Schedule B).

**CONSENT**

*A motion to approve the agenda with changes was made by Mayor Pro Tem Cheek, seconded by Commissioner Haiges and unanimously approved.*

*A motion to approve the consent agenda which includes the February 2, 2015 Regular Meeting Minutes (Incorporation by reference as if fully set forth herein Schedule A), Audit Contract with Dixon, Hughes, Goodmon LLP (Incorporation by reference as if fully set forth herein Schedule A), Major William Allen Harman Retirement Resolution (Incorporation by reference as if fully set forth herein Schedule B), and Richard Wayne Merritt Retirement Resolution (Incorporation by reference as if fully set forth herein Schedule B) was made by Commissioner Constantino, seconded by Commissioner Fadely and unanimously approved.*

**PRESENTATIONS**

Mayor Grimes presented resolutions honoring the retirement of Major William Allen Harman and Lieutenant Richard Wayne Merritt along with retirement badges.

**PUBLIC COMMENT**

No one signed up to speak. (Incorporation by reference as if fully set forth herein Schedule C)

Due to the inclement weather, the Board of Commissioners asked Staff to add a Public Comment Period to the next meeting.

**PUBLIC HEARING**

Proposed UDO Text Amendments

Mayor Grimes opened the public hearing for the Proposed Unified Development Ordinance (UDO) Text Amendment (Incorporation by reference as if fully set forth herein Schedule D) for §260 On Premise Sign Regulation (product advertising, changeable copy, measure sign area), §265 Sign Regulations for Commercial Developments (directory sign), §274 Special Provisions for Certain Signs (Alston Bridge Road business directory, certified site, temporary signs for businesses) at 7:18 pm.

Planning Director Jack Meadows stated the proposed amendments developed by the UDO Review Committee were recommended by the Planning Board and were discussed during the workshop meeting.

Meadows stated the Land Development Plan (LDP) recommends: 1) Modifying the development ordinances to be more user friendly where possible, 2) Improve the appearance of commercial properties abutting major thoroughfares by providing landscaping to buffer parking lots and service areas, 3) Develop flexible zoning standards which accommodate the wide variety of land uses in the CBD which will assist in the adaptive reuse of buildings as well as insure quality development through landscaping, lighting, parking and signage standards, 4) Develop specific zoning standards for those properties abutting major highway corridors which would place more stringent controls on building setback and height, vehicular access, sign size and location, and buffering of parking and service areas, 5) Visually define the downtown area through unified signage and landmarks.

No one signed up to speak.

Mayor Grimes closed the public hearing at 7:32 pm.

***A motion that the Unified Development Ordinance (UDO) Text Amendment for §260 On Premise Sign Regulation (product advertising, changeable copy, measure sign area), §265 Sign Regulations for Commercial Developments (directory sign), §274 Special Provisions for Certain Signs (Alston Bridge Road business directory, certified site, temporary signs for businesses) is consistent with the adopted Land Development Plan and any other officially adopted plan because it is more business friendly was made by Mayor Pro Tem Cheek, seconded by Commissioner Haiges and unanimously approved.***

***A motion that the Unified Development Ordinance (UDO) Text Amendment for §260 On Premise Sign Regulation (product advertising, changeable copy, measure sign area), §265 Sign Regulations for Commercial Developments (directory sign), §274 Special Provisions for Certain Signs (Alston Bridge Road business directory, certified site, temporary signs for businesses) is reasonable and in the public interest because it is more understandable for the public use was made by Commissioner Price, seconded by Commissioner Fadely and unanimously approved.***

***A motion to approve the Unified Development Ordinance (UDO) Text Amendment for §260 On Premise Sign Regulation (product advertising, changeable copy, measure sign area), §265 Sign Regulations for Commercial Developments (directory sign), §274 Special Provisions for Certain Signs (Alston Bridge Road business directory, certified site, temporary signs for businesses) to promote and forward the purposes of the adopted Siler City Land Development Plan and to promote the general health, safety and welfare of the citizens of Siler City was made by Commissioner Haiges, seconded by Mayor Pro Tem Cheek and unanimously approved.***

#### OLD BUSINESS

##### Aquatics Action Plan Update

The Board of Commissioners asked that the Aquatics Action Plan Update be added to the next meeting agenda.

#### NEW BUSINESS

##### Appearance Review Committee Recommendations

Meadows shared the Appearance Review Committee Recommendations (Incorporation by reference as if fully set forth herein Schedule F). Meadows stated the Planning Board recommended the acceptance of the study, recommendations, and action plan as provided by the Appearance Review Committee. Meadows then introduced the Chair of the Committee, John Morris. Morris thanked the Mayor and Board of Commissioners. The Board of Commissioners discussed the recommendations and thanked the committee for their time.

The Board of Commissioners asked Thompson to set up a work session meetings for the Board of Commissioners to review the recommendations from the Appearance Review Committee. The Board of Commissioners asked Thompson to research making the Appearance Review Committee a permanent committee for the Town of Siler City.

##### The Journey Car & Bike Show Street Closing Request

Thompson shared a memo requesting the closing of certain streets within downtown Siler City to facilitate a car and bike show on Saturday, March 21, 2015. (Incorporation by reference as if fully set forth herein Schedule G) Thompson stated the request was made by Al Butler with Siler City Pentecostal Holiness Church "The Journey Church".

***A motion to approve the Street Closing on Saturday, March 21, 2015 for the Journey Car & Bike Show was made by Commissioner Constantino, seconded by Commissioner Price and unanimously approved.***

##### Parks & Recreation Tournament Fee Schedule

Puckett presented a memo concerning Bray Park Athletic Tournament Facility Rental Fee Schedule (Incorporation by reference as if fully set forth herein Schedule H). Puckett stated the Fee Schedule approved for FY 2015 does not address a specific schedule for athletic tournaments. Puckett further stated in an effort to attract these organizations to Bray Park, she is asking for an amendment to the FY 2015 Fee Schedule to include the following fee structure:

**Instructions:**

1. Read Tournament Fee Structure & Policies, submit completed application, pay \$100 deposit and provide proof of insurance naming SCPRD as an additional insured.
2. SCPRD Director will review application & determine if tournament is approved.
3. If approved, final schedule & payment is due three days prior to the tournament by 4pm.
4. If final payment is not paid by the deadline, tournament will be cancelled and deposit will not be refunded.

**Fees:**

1. \$100 deposit paid when completing this form.
2. \$50 per field/ per day base charge
3. \$25 per field/ per day light fee (if applicable)
4. \$150 per day maintenance/supply fee (if applicable)
5. \$10 per bag of quick dry used (if applicable)
6. \$5 per bag of field marking lime (if applicable)

SCPRD provides three (3) options for operating tournaments at Bray Park. Only Town of Siler City staff is allowed to drag Town fields with their own equipment. Therefore, all field dragging must be done by Town employees. The three options are:

**Tournament Options:**

1. \$50 per field per day, SCPRD will drag and line fields once prior to the start of each tournament day. SCPRD will not provide any assistance or additional lime during the day.
2. Same as Option #1, plus SCPRD will provide additional field marking lime (\$5 per bag), lime machine, string and rakes for tournament director to use during the day.
3. \$50 per field per day, plus an additional \$150 per four fields, SCPRD will provide a staff member (up to 8 hours per day) to provide additional field prep between games. All additional field marking lime will be included in this fee. The staff member will also keep restrooms stocked and assist with trash. A second staff member (\$150) may be requested for a tournament using more than four fields. \*\*\*Tournament director will need to provide assistance to staff member(s) in lining fields between games.

**Cancellation Policy:**

1. If tournament is cancelled at least 1 week prior to the date, deposit will be refunded.
2. Cancellation made after deadline will result in loss of deposit.

**Inclement Weather & Field Conditions:**

1. If the tournament is cancelled due to inclement weather prior to any field preparation you will receive a full refund.
2. If the tournament is cancelled after the fields have been prepared, you will be charged \$25 per field.
3. If the tournament is cancelled due to inclement weather before 12 noon the day of the tournament, you will be refunded half of your maintenance fee. (if applicable)
4. Tournament director is responsible for reimbursing SCPRD for use of quick dry. (\$10 per bag)
5. SCPRD will have final authority regarding field playability.

**Responsibilities of Tournament Director:**

1. Schedule all games in coordination with recreation department staff.
2. Monitor restrooms during the day and keep clean.

The Board of Commissioners discussed the Facility Rental Fees.

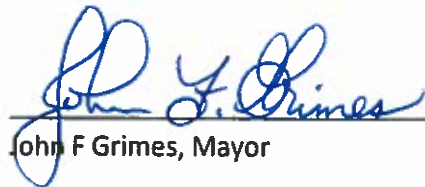
***A motion to approve the Bray Park Athletic Tournament Facility Rental Fee Schedule and Tournament Options was made by Commissioner Constantino, seconded by Commissioner Fadely and unanimously approved.***

#### DEPARTMENT REPORTS

The following Department Reports were presented to the Board of Commissioners: Building Inspection (Incorporated by reference as if fully set forth herein Schedule J), Finance (Incorporated by reference as if fully set forth herein Schedule K), Fire (Incorporated by reference as if fully set forth herein Schedule L), Parks and Recreation (Incorporated by reference as if fully set forth herein Schedule M), Planning and Community Development (Incorporated by reference as if fully set forth herein Schedule N), Police (Incorporated by reference as if fully set forth herein Schedule O), Public Works (Incorporated by reference as if fully set forth herein Schedule P).

#### ADJOURNMENT

With no further business the Board of Commissioners adjourned.

  
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John F Grimes, Mayor

ATTEST:

  
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Jennifer J Everage, Town Clerk

