

TOWN OF SILER CITY

The Siler City Board of Commissioners met in Regular Session on **Monday, December 4, 2023** at 6:30pm in the City Hall Courtroom with Mayor Price presiding. Commissioner Boone gave the invocation with the recitation of the Pledge of Allegiance following. Commissioner Fadely recited the Town of Siler City Mission Statement and Mayor Pro Tem Haiges recited the Town of Siler City Vision Statement.

ELECTED TOWN OFFICIALS PRESENT: Albert Alston, Norma Boone, Cindy Bray, Curtis Brown, Lewis Fadely, Bill Haiges, Jay Underwood, and Thomas "Chip" Price

TOWN STAFF PRESENT: Town Manager Hank Raper, Attorney William Morgan, Finance Director John O'Keefe, Public Utilities Director Chris McCorquodale, Public Works Director Cal Pettiford, HR Director Nancy Darden, Parks and Recreation Director Tylr Stinson, and Police Chief Mike Wagner, Town Clerk Kimberly Pickard, Community Development Director Jack Meadows, and Planning Director Jennifer Baptiste.

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

A motion to approve the agenda as presented was made by Commissioner Brown, seconded by Commissioner Haiges, and unanimously approved.

CONSENT

A motion to approve the consent agenda which includes the November 20, 2023 Minutes (Incorporation by reference as if fully set forth herein Schedule A), FY 2023-2024 Budget Ordinance Amendment for East Raleigh Street Sidewalk-side path (Incorporation by reference as if fully set forth herein Schedule B) was made by Commissioner Fadely, seconded by Commissioner Brown, and unanimously approved.

PUBLIC COMMENT

Illana Dubester 404 Holly Ave Siler City, NC Illana Dubester spoke welcoming the new Mayor Donald Matthews to his position as Mayor of the Town of Siler City.

Dean Betts, 510 Benjie Williams Road, Staley NC 27355: Dean Betts spoke on his frustration of only being allowed to speak three minutes for public comment and Mr. Betts spoke about Town Manager Hank Rapers prior employment with the Town of Fairmont.

Dr. Charles Egerton 642 Parkview Street, Asheboro NC 27203: Dr. Egerton spoke about being a friend of Donald Matthews and asked the audience to join him in prayer.

ORGANIZATIONAL MEETING

Administer the Oaths of Office

District Judge Cheri Siler Mack administered the oath of office to Mayor Donald Matthews, District 2 Commissioner Norma Boone, District 3 Commissioner Curtis Brown, District 4 Commissioner Alec Hauser, and At-Large Commissioner Travis Patterson.

Elect Mayor Pro Tempore and Administer the Oath of Office

The Board of Commissioners discussed the election of a Mayor Pro Tempore from among its members to serve at the pleasure of the council.

A motion to appoint Commissioner Lewis Fadely as Mayor Pro Tempore was made by Commissioner Brown, seconded by Commissioner Boone, and unanimously approved.

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Set 2024 Calendars: Holiday Calendar, Board of Commissioners Regular Meetings

Town Manager Hank Raper stated during the required Organization Meeting, the Board of Commissioners shall set the Holiday Calendar and the Board of Commissioners Regular Meeting schedule. Raper shared the dates for the Holiday Calendar and Board of Commissioners Regular Meeting Schedule.

A motion to approve the 2024 Holiday Calendar and Board of Commissioner's Regular Meeting Schedule was made by Mayor Pro Tem Fadely, seconded by Commissioner Brown, and unanimously approved.

Board Appointments: Chatham Chamber of Commerce, Chatham County Affordable Housing, Chatham County Climate Change Committee, NCDOT Transportation Advisory Committee, Siler City Development Organization, Central Pines Regional Council formerly known as the Triangle J Council of Governments and Chatham Transportation Advisory Committee

Town Manager Hank Raper shared the following board appointments and requested action on each:

Chatham Chamber of Commerce:

Currently serving as Member is Commissioner Bray. Commissioner Patterson stated he is a current citizen member and would like to serve in his capacity as Commissioner.

Chatham County Affordable Housing Committee

Currently serving as Member is Commissioner Price and as Alternate Member is Hank Raper. Mayor Donald Matthews wishes to serve as the member for the Town of Siler City and Town Manager Hank Raper, is willing to continue to serve as the alternate member.

Chatham County Climate Change Committee:

Currently serving is Ron Dameron, but he has been unable to attend over the last year.

The Board of Commissioners wished to replace Ron Dameron as the current member and replace with Pam Hawe.

North Carolina Department of Transportation Division 8 Triangle Area Rural Planning Organization (TARPO) - Transportation Advisory Committee (TAC)

Currently serving: Commissioner Brown and he is willing to continue serving.

Siler City Development Organization (SCDO)

Currently serving: Commissioner Brown and he is willing to continue serving.

Triangle J Council of Governments (TJCOG)

Currently serving as Delegate is Mayor Pro Tem Haiges and as Alternate Delegate is Commissioner Fadely. Mayor Pro Tem Fadely is willing to serve as Delegate, the alternate delegate will be discussed later.

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Chatham Transportation Advisory Committee

The Siler City appointment is for a non-voting member, and the last Commissioner to serve on the committee was former Commissioner Larry Cheek.

Town Manager, Hank Raper told the Board of Commissioners that Community Development Director Jack Meadows was willing to serve.

The Board of Commissioners made the following appointments:

Committee	Appointed	Alternative / Delegate
Chatham Chamber of Commerce	Travis Patterson	Not applicable
Chatham County Affordable Housing Committee	Donald Matthews	Hank Raper
Chatham County Climate Change	Pamela Hawe	Not applicable
NC Department of Transportation Division 8 (TARPO)	Curtis Brown	Not applicable
Siler City Development Organization (SCDO)	Curtis Brown	Not applicable
Central Pines Regional Council (formerly Triangle J Council of Governments)	Lewis Fadely	Not Yet determined
Chatham Transportation Advisory Committee	Jack Meadows	Not applicable

2024 Fire Department Officers

Town Manager Raper stated that the Fire Department held its annual election of officers on November 28, 2023.

The Department request approval from the Board of Commissioners for the following:

1st Assistant Chief Billy Scott

2nd Assistant Chief Daniel Murphy

Captains:

Mike Powers

Jeff Griffin

Wes Cockman

Todd Williams

Safety Officers:

Jerry Ward

Prepared by Kimberly Pickard, Town Clerk

Mitch Vann

Secretary: Ryan Robinson
 Assistant Secretary: Will Adams

A motion to approve the 2024 Fire Department Officers as presented was made by Mayor Pro Tem Fadely, seconded by Commissioner Boone, and unanimously approved.

PRESENTATIONS

Recognition:

Mayor Donald Matthews presented plaques to former Mayor Thomas K "Chip" Price, III for serving as a Siler City Commissioner and Mayor of Siler City.

Mayor Donald Mathews presented a plaque to former Mayor Pro Tempore William Haiges for serving as a Siler City Commissioner and Mayor Pro Tempore.

Mayor Donald Matthews presented a plaque to former Siler City Commissioner James Underwood.

Downtown Advisory Committee Update

Jack Meadows Community Development gave an update and made recommendations for the downtown area. (Incorporation by reference as if fully set forth herein Schedule I)

Immigrant Community Advisory Committee Update

Members of the Immigrant Community Advisory Committee gave an update on the committee's activities.

Community Forum Update

Community Development Director Jack Meadows gave an update on the community forums.

Advisory Board Appointments

Immigrant Advisory Committee

Town Manager Raper stated that on November 6, 2023 Aylin Sotelo was appointed to the Immigrant Advisory Committee for her first term which will expire on June 30, 2026. Community Development Director, Jack Meadows submitted attendance reports and current member Norma Jiselle Perdomo has been absent for three consecutive meetings and ½ of meetings held in 2023. Norma Jiselle Perdomo has failed to comply with the attendance policy and Jack Meadows, the staff liaison, has requested the said member be replaced. There is one vacant position, and the following person has shown interest in serving:

Ingrid Castro	1926 Stockyard Rd	Siler City NC 27344
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A motion to remove Norma Jiselle Perdomo from the Immigrant Advisory Committee and appoint Ingrid Castro to their first full 3-year term on the Immigrant Advisory Committee, which will expire on June 30, 2026, was made by Mayor Pro Tem Fadely, seconded by Commissioner Brown, and unanimously approved.

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Parks and Recreation Committee

Town Manager Hank Raper stated that on November 6, 2023 Chad Morgan was appointed to the Siler City Parks and Recreation Advisory Committee for his first term which will expire on June 30, 2026. There is currently one vacant position and the following people have shown interest in serving:

Kristen Picot	116 E. Raleigh Street	Siler City, NC 27344
Terry McDaniel	20436 US Hwy 64 W	Siler City, NC 27344

A motion to appoint Terry McDaniel to the Parks and Recreation Advisory Committee the first term, which will expire on June 30, 2026, was made by Mayor Pro Tem Fadely, seconded by Commissioner Boone, and unanimously approved.

Planning Board

Town Manager Raper stated that on November 20, 2023 Christopher Wilson was appointed to this first term which will expire on June 30, 2026. On December 4, 2023, Travis Patterson was sworn in as the At-Large Board of Commissioner his Planning Board seat is now vacant.

The following individuals have shown interest in serving:

William Haiges	401 S Dogwood Ave	Siler City, NC 27344
Chandler Picot	726 W Dolphin Street	Siler City, NC 27344

A motion to appoint William Haiges as a City Limits Member to the Planning Board for a first term which will expire on June 30, 2026 was made by Mayor Pro Tem Fadely, seconded by Commissioner Boone, and unanimously approved.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

MANAGER'S REPORT

Town Manager Hank Raper shared updates on the following with the Board of Commissioners: Loves Creek Tributary 2 Flood Study which was provided as separate green packets part one and part two. Raper asked the Mayor and Commissioners to review, and any feedback would be appreciated.

Siler City Annual Christmas Parade will be held Thursday December 7, 2023
 Christmas Hams will be delivered the week of December 11, 2023
 Staff and Board of Commissioner Christmas lunch will be held at Best Food Cafeteria on Thursday, December 14, 2023 from 11:30am-1:30pm

CLOSED SESSION

A motion to go into closed session §143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee at 8:15pm was made by Mayor Pro Tem Fadely, seconded by Commissioner Brown, and unanimously approved.

A motion to come out of closed session at 8:42 was made by Mayor Pro Fadely, seconded by Commissioner Brown, and unanimously approved.

TOWN ATTORNEY INFORMATION


none

GOVERNING BODY COMMENTS

none

ADJOURNMENT

With no further business the Board of Commissioners adjourned at 8:43pm.



Donald Matthews, Mayor

ATTEST:



Kimberly D. Pickard, Town Clerk

