

**TOWN OF SILER CITY**

The Siler City Immigrant Community Advisory Committee met on **Tuesday, December 14, 2021** at 6:00pm in Multipurpose at the Wrenn Memorial Library.

**ADVISORY COMMITTEE PRESENT:** Hannia Benitez, Norma Hernandez, Victoria Navarro, Jisselle Perdomo, Carlos Simpson, Danubio Vazquez Rodriguez ,and Shirley Villatoro

**TOWN STAFF PRESENT:** Town Manager Roy Lynch and Town Clerk Jenifer Johnson

Chair Hannia Benitez called the meeting of the Immigrant Community Advisory Committee to order.

**AGENDA ADJUSTMENTS/APPROVAL OF AGENDA**

Benitez asked for a motion to approve the agenda presented.

***A motion to approve the agenda as presented was made by Hannia Benitez, seconded by Victoria Navarro, and unanimously approved.***

**CONSENT AGENDA**

Chair Benitez shared a few changes to the minutes from November 15, 2021.

***A motion to approve the consent agenda which includes the November 15, 2021 Minutes including the corrections was made by Hannia Benitez, seconded by Norma Hernandez, and unanimously approved.***

**RECAP AND COMMITTEE PROCESS**

Town Clerk Johnson shared an overview of agenda process:

The agenda will be prepared by the Town Clerk and reviewed by the Chair and emailed out to each member on Friday before the meeting on Tuesday. We will include action items on the agenda as a guidance.

Town Clerk Johnson shared the communication requirements for the committee:

As you know, quorum of the Immigrant Community Advisory Committee is four(4) members. Any meeting where a quorum exist and official business is discussed, the meeting must be noticed, open to the public, and minutes kept. This also includes emails and text message where public business is discussed by the committee.

Town Manager Lynch shared the 2022 Calendars:

At the December 6, 2021, the Board of Commissioners approved the following 2022 calendar for the Immigrant Community Advisory Committee as requested by the committee. All meetings are at 6:00 pm.

Tuesday	January 11
Tuesday	February 8
Tuesday	March 8
Tuesday	April 12
Tuesday	May 10
Tuesday	June 14
Tuesday	July 12
Tuesday	August 9

Tuesday	September 13
Tuesday	October 11
Tuesday	November 8
Tuesday	December 13

Lynch also attached to the memo are all the 2022 calendars for the Town Board and other Committees, as requested by the committee.

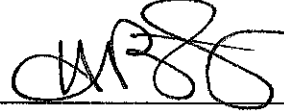
**COMMITTEE COMMENTS**

The committee members discussed the following: budget, travel expenses, donations, and sub-committees.

The committee members discussed identifying which areas individual committee members would be interested in focusing on as sub-committees and decided to discuss this at the next meeting after the BIC plan is presented.


**ADJOURNMENT**

With no further business the Immigrant Community Advisory Committee adjourned at 6:53pm.



Hannia Benitez, Chairperson

**ATTEST:**

  
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Jennifer K. Johnson, Town Clerk