

TOWN OF SILER CITY
BOARD OF COMMISSIONERS
NOVEMBER 18, 2024
PAGE 1 of 4

TOWN OF SILER CITY

The Siler City Board of Commissioners met in Regular Session on **Monday, November 18, 2024**, at 6:30pm in the City Hall Courtroom with Mayor Matthews presiding. Commissioner Brown gave the invocation with the recitation of the Pledge of Allegiance following. Commissioner Hauser recited the Mission Statement and Commissioner Boone recited the Vision Statement.

ELECTED TOWN OFFICIALS PRESENT: Cindy Bray, Albert Alston, Norma Boone, Donald Matthews, Lewis Fadely, Curtis Brown, Alec Hauser, and Travis Patterson.

TOWN STAFF PRESENT: Town Manager Jack Meadows, Finance Director John O'Keefe, Community Development Planner Sara Martin, Planning & Community Development Director Tim Mack, Public Utilities Director Chris McCorquodale, Fire Chief Scott Murphy, Assistant Town Manager & Town Clerk Kimberly Pickard, Town Attorney William Morgan,

AGENDA ADJUSTMENTS / APPROVAL OF AGENDA

A motion to approve the agenda was made by Mayor Pro Tem Fadely, seconded by Commissioner Hauser and unanimously approved.

A motion to approve the Consent Agenda which includes the November 4, 2024 Minutes (incorporation by reference as if fully set forth here in as Schedule A) was made by Mayor Pro Tem Fadely, seconded by Commissioner Alston and unanimously approved.

PRESENTATIONS

Jordan Matthews High School Governors Page Program: Jordan Matthews High School students presented to the Board of Commissioners their experience from the Governor Pages Program they attended in September 2024.

Mayor Matthews requested Town Staff to create a certification for the Jordan Matthews High School students at an upcoming Board of Commissioners meeting.

Innovate Chatham Downtown Wi-Fi Innovate Chatham representative Burney Waring presented the Board of Commissioners

The Board of Commissioners gave Town Staff a consensus on to work with Innovative Chatham and to create a services contract for Downtown Wi-Fi that the landlord for upcoming Welcome Center agrees on.

TOWN OF SILER CITY
BOARD OF COMMISSIONERS
NOVEMBER 18, 2024
PAGE 2 of 4

OLD BUSINESS

Unified Development Ordinance (UDO) Timothy Mack, Planning & Community Development Director Presented to the Board of Commissioners with the proposals from the top three firms that answered the Request for Proposals that the Board of Commissioners authorized Town Staff to post at the August 2024 meeting. The top three firms were N* Focus, Municipal Services, and Inspire Placemaking Collective. Mack stressed the importance of developing a new Unified Development Ordinance that aligns with the Comprehensive Land Use plan that was adopted by the Board of Commissioners in August of 2024. Mack went on further to explain that an updated UDO is critical to the implementation of the Town's comprehensive land use plan. The plan serves as the framework for the vision, as well as the future of the town. The land use plan requires a modernized UDO that establishes rules and regulations to develop the Town and ETJ in a consistent manner.

Town Staff recommended that the Board of Commissioners approve the selection of Municipal Services, Inc and allow for the Town to contract with Municipal Services Inc and to lead the development and drafting of the UDO.

The Board asked for Staff to bring the item back to the next meeting with additional information.

Utility Projects Budget Ordinances- Public Utilities Director Chris McCorquodale provided the Board of Commissioners a project overview of water utility projects for N. Glenn Ave, Red Oak and Tanglewood & Driftwood at the November 4, 2024, Board Meeting. The Board of Commissioners gave Town Staff a consensus to move forward with the utility projects if the City of Sanford was in agreement. In order to move forward with the utility projects three budget project ordinances must be established.

A motion to approve Budget Amendment 2025.21 N Glenn Ave Utility Project 38 was made by Mayor Pro Tem Fadely seconded by Commissioner Brown and unanimously approved.

A motion to approve Budget Amendment 2025.22 Red Oak Utility Project 39 was made by Commissioner Brown seconded by Commissioner Hauser and unanimously approved.

A motion to approve Budget Amendment 2025.23 Tanglewood and Driftwood Utility Project 96 was made by Mayor Pro Tem Fadely seconded by Commissioner Boone and unanimously approved.

NEW BUSINESS

Surplus and Sale of Fire Truck Assistant Town Manager & Town Clerk Kimberly Pickard presented the Board of Commissioners with a resolution to approve the Surplus and Sale of a 2001 Kenworth / Pierce Rescue Fire Truck with a VIN# of 2NKMH28X41M882681 According to N.C.G.S 160A-274 Sale, lease, exchange and joint use of governmental property the surplus item can be sold to the Bennett Volunteer Fire Department. Town Staff has negotiated the Sale

TOWN OF SILER CITY
BOARD OF COMMISSIONERS
NOVEMBER 18, 2024
PAGE 3 of 4

in the Amount of \$50,000.00, with approval of the resolution to authorize the exchange a Bill of Sale will be provided by Chief Scott Murphy and the 2001 Kenworth / Pierce Rescue Fire Tank will be delivered to 55 E. Raliegh Street, Bennett NC.

A motion to approve the resolution authorizing the conveyance of Personal Property to another unit in North Carolina was made by Mayor Pro Tem Fadely seconded by Commissioner Boone and unanimously approved.

Purchase New Pierce Fire Engine Fire Chief Scott Murphy discussed with the Board of Commissioners the need for a new Fire Engine, the current fire engine is a 1990 FMC Engine, and the engine has begun to show wear and tear. Fire Chief Murphy also mentioned the Fire Truck is currently only serves as a backup apparatus. Murphy has received a proposal from Atlantic Emergency Solutions who is a manufacturer of Pierce for a Enforcer custom cab with seating for six, TAK4 independent front suspension, a 2,000 gallon per minute pump and 500 gallon water tank. The unit would also be equipped with an on board Huskey 3 Foam System, and 30-gallon foam solution tank. The manufacturer is currently 34-47 out on custom builds, however the Town has the opportunity to enter a contract and secure pricing of approximately \$641,185.00. The proposed Engine will be a mirror image to the 2019 Pierce and greatly benefit the community in operations. Murphy went on to the give the Board of Commissioners an equipment updates on other engines that will remain in service, the 1990 FMC (Reserve), 2007 Pierce Dash, and 2019 Pierce Arrow XT.

A motion to approve the Purchase New Engine Pierce Engine was made Commissioner Brown, seconded by Mayor Pro Tem Fadely and unanimously approved.

Purchase 2009 Heavy Duty Rescue Fire Chief Scott Murphy Fire Chief Scott Murphy requested the Board of Commissioners consider the purchase of a 2009 Heavy Duty Rescue to replace the surplus 2001 Kenworth that is being conveyed to the Bennett Voluntary Fire Department. The 2009 Heavy Duty Rescue and additional upgrades needed to put the apparatus in service to the Town of Siler City.

A motion to approve Purchase 2009 Heavy Duty Rescue was made by Mayor Pro Tem Fadely, seconded by Commissioner Brown and unanimously approved.

A motion to approve the Budget Amendment 2025.20 Heavy Rescue 929 was made by Commissioner Hauser, seconded by Mayor Pro Tem Fadely and unanimously approved.

MANAGERS REPORT

Jack Meadows, Town Manager, informed the Board of Commissioners the new schedule for activities at Ramsey Gym. Meadows included that new stop sign safety improvements are being

TOWN OF SILER CITY
BOARD OF COMMISSIONERS
NOVEMBER 18, 2024
PAGE 4 of 4

installed at E. Raleigh St. and 6th Avenue. Meadows also informed the Board that a one-way directional signage will be installed in the alley behind the former Farmers Alliance.

Kimberly Pickard, Assistant Town Manager & Town Clerk introduced the new Communications Specialist, Ryan Brown, and Buildings & Grounds Maintenance Technician, John Poole. Pickard presented the new Surveillance Signs for the parks in the town. Kimberly provided to the Board of Commissioners the draft Holiday Schedule for 2025 that will need to be need to be approved at the December 2, 2024 Board of Commissioners Meeting. Pickard also asked the Board of Commissioners to consider removing the September 2, 2024 meeting from the calendar as historically their have been absences because of the Labor Day Holiday falling on Monday.

Board consensus to remove the score box above the dugout on Field 2 at Bray Park.

TOWN ATTORNEY INFORMATION

NONE.

GOVERNING BODY COMMENTS

NONE.

ADJOURNMENT

With no further business, the Board of Commissioners adjourned at 7:57pm.

Donald Matthews, Mayor

ATTEST:

Briana Avalos, Deputy Town Clerk

