

TOWN OF SILER CITY

The Siler City Board of Commissioners met in Regular Session on **Monday, November 1, 2021**, at 6:30pm in Multipurpose at the Wrenn Memorial Library with Mayor Pro Tem Bray presiding. Commissioner Brown gave the invocation with the recitation of the Pledge of Allegiance following. Commissioner Fadely recited the Town of Siler City Mission Statement and Mayor Pro Tem Bray recited the Town of Siler City Vision Statement.

ELECTED TOWN OFFICIALS PRESENT: Norma Boone, Cindy Bray, Curtis Brown, Lewis Fadely, Thomas "Chip" Price, and Tony Siler

ELECTED TOWN OFFICIALS ABSENT: Bill Haiges

TOWN STAFF PRESENT: Town Manager Roy Lynch, Attorney William Morgan, Planning Director Jack Meadows, Finance Director Tina Stroupe, Human Resources Director Nancy Darden, Chief Mike Wagner, Major James Underwood, Lieutenant Jason Boyd, Lieutenant Andrew Freeman, and Town Clerk Jenifer Johnson Zoom: Public Works Director Chris McCorquodale

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

Lynch requested the removal of 611 W 3rd Street Nuisance Abatement under New Business.

A motion to approve the agenda as amended was made by Commissioner Brown, seconded by Commissioner Fadely, and unanimously approved.

CONSENT

A motion to approve the consent agenda which includes the October 18, 2021, Minutes (Incorporation by reference as if fully set forth herein Schedule A), Water Treatment Plant Bid Rejection Resolution (Incorporation by reference as if fully set forth herein Schedule B), CDBG-NR Procurement of Legal Services (Incorporation by reference as if fully set forth herein Schedule C), Street Closure Request – Chatham 250 Fireworks (Incorporation by reference as if fully set forth herein Schedule D), Budget Amendment 2022.9 – WWTP Permit and Financing (Incorporation by reference as if fully set forth herein Schedule E) was made by Commissioner Fadely, seconded by Commissioner Siler, and unanimously approved.

PUBLIC COMMENT

none

PRESENTATIONS

Introduction of New Police Department Employees: Police Officer Connor Brogan and Sergeant Ryan McClelland and Crime Report Update

Wagner introduced new employees Police Officer Connor Brogan and Sergeant Ryan McClelland to the Board of Commissioners. Wagner stated as the year 2021 ends, he thought it was prudent to share important information about the accomplishments of the police department within the community. The areas of focus for the department this year have been Crime Reduction, Community Engagement, Training, and the use Information Technology. (Incorporation by reference as if fully set forth herein Schedule F)

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Wagner stated that the Crime Index is calculated by the town's population, reported crime multiplied by 100,000. The Crime Index for the Town of Siler City has dropped two years in a row (2019-2020). The last time this occurred was in 2012-2013. The number that has increased is the violent crime rate for years 2019-2020. The police department has conducted several multijurisdictional operations and proactive measures that has led to numerous charges, gun violations and narcotics seizures. Wagner stated that in 2020, the Siler City Police Department responded to 14 calls for overdoses. Of those 14, 1 resulted in death. In 2021, the Siler City Police Department responded to 25 calls for overdoses. Of those 25, 4 resulted in death.

Underwood stated that the department implemented the use of Body Worn Camera's in September 2021. Research shows that the use of BWC's increases accountability from the officers, reduces the Use of Force and resistance from suspects, assist in reviewing officer performance and addressing citizens' complaints. The department has purchased items that will allow the in-car camera system and the BWC to synch allowing added features of Officer Safety and capturing as much information as possible. Underwood also shared data on the responds to resistance.

Freeman shared initiatives and projects that Patrol Operations having been working on including speeding and muffler crackdowns, Jordan-Matthews High School traffic pattern partnership with NCDOT and identifying stop signs that need replacing by Public Works and NCDOT. Freeman stated that Sergeant Justin Matthews received his North Carolina Advanced Law Enforcement Certificate which required of 1000 hours of training. Freeman stated that he had completed part 5 of a 5-part, 500-hour leadership program through Wake Tech called Credible Leadership. Freeman stated that Officers attended various classes throughout the year including field officer training, radar, SFST, ARIDE, and others.

Boyd shared information on major cases in 2021 including one murder with a traffic fatality that was charged with murder, two armed robberies, thirty sexual assaults from October 2020 to September 2021, three assaults with deadly weapon, and two kidnappings. Boyd stated that all cases have been cleared, most with arrest and awaiting adjudication. Boyd stated that all major crime is down, except for murder and sexual assault. The sexual assault jumped 250%, largely due to increased community engagement, trust, and investigations. Boyd stated that the Siler City Police Department has been working a joint operation and seizures with NC Alcohol Enforcement targeting drug sales and distribution in and around Siler City.

Wagner stated that the department has facilitated "Bridges" or "Puentes", which is a collection of community stakeholders with the goals of increasing communication, awareness of issues affecting the community, access to resources not available through other means, and building trust. Wagner stated that the department has also sponsored a domestic violence support group that includes past and present survivors that meet for continued support.

Wagner shared photos of community engagement events. The Board of Commissioners asked questions of the police department staff and thanked them for the presentation.

Redistricting Second Meeting to Present and Review up to Two Proposed Plans/Maps, Answer Questions, and Receive Feedback from Commissioners

Lynch stated on December 7, 2020, the Board of Commissioners contracted with Tharrington Smith LLP to assist the Town through the redistricting process due to the 2020 Census. (Incorporation by reference as if fully set forth herein Schedule G)

Lynch introduced Deborah Stagner with Tharrington Smith LLP and Blake Esselstyn with FrontWater, LLC + Mapfigure Consulting. Smith stated that they had the initial meeting with the Board of Commissioners on October 4th where they reviewed census data, determine that there is a need for redistricting, and gave an overview of the process. At that meeting, the Commissioners adopted a set of redistricting criteria to guide the drawing of new districts.

Stagner and Esselstyn presented the two options for the proposed redistricting and answer questions. The Board of Commissioners discussed the options and asked questions of Stagner and Esselstyn.

Lynch shared the next steps with the Board of Commissioners:

- November 15 – Public Hearing - required by S.L. 2021-56 § 1(b).
- December 6 – Final meeting to adopt revised districts and redistricting resolution.
- Candidate Filing Period: Open at 12:00 noon on January 3, 2022, and close at 12:00 noon on January 7, 2022, for municipalities providing the electoral districts revised in accordance with State and federal law to appropriate county board or boards of elections on or before December 17, 2021.
- March 8, 2022 – Date of Election of the following:

Seat	Current Official
Chatham – Siler City Mayor (Election Rescheduled to 2022)	Vacant
Chatham – Siler City Town Commissioner At-Large (Election Rescheduled to 2022)	Cindy Bray
Chatham – Siler City Town Commissioner District 1 (Election Rescheduled to 2022)	Tony Siler
Chatham – Siler City Town Commissioner District 2 (Election of Appointed Seat)	Norma Boone
Chatham – Siler City Town Commissioner District 5 (Election Rescheduled to 2022)	Lewis Fadely

A motion to set a public hearing for November 15, 2021, at 6:30pm at the Wrenn Memorial Library was made by Commissioner Fadely, seconded by Commissioner Price, and unanimously approved.

LEGISLATIVE PUBLIC HEARING CONTINUATION FROM OCTOBER 18, 2021

Town of Siler City proposes the following text amendments to the UDO: §136 Uses Defined (family care home, shelter house, temporary home for homeless) and §147 Table of Permissible Uses (family care homes, nursing care homes, intermediate care homes, childcare homes, halfway house, temporary home for homeless).

Mayor Pro Tem Bray opened the legislative public hearing for the proposed text amendments to the UDO: §136 Uses Defined (family care home, shelter house, temporary home for homeless) and §147 Table of Permissible Uses (family care homes, nursing care homes, intermediate care homes, childcare homes, halfway house, temporary home for homeless) at 7:42pm. (Incorporation by reference as if fully set forth herein Schedule H)

Meadows shared the following documents: definition of short term and temporary, ordinance amending Article 10 and the worksheet.

Meadows stated that the proposed amendments were first discussed between town staff and the Planning Board. The planning board initiated the proposed amendments at the September 2021 planning board meeting. Legislative hearing was opened and recessed on October 18, 2021.

Meadows shared the compatibility with the existing comprehensive Land Development Plan:

1. Amend ordinances as needed to accommodate uses or situations that arise and are not clearly covered by existing ordinances.
2. Amend ordinances as needed to address changes in physical, social, or environmental circumstances that make existing regulations unnecessary, outdated, or obsolete.
3. Modify the development ordinances to be more user-friendly where possible.

Meadows shared the Planning Board recommendations from the October 11, 2021, meeting:

The amendments are approved and consistent with the adopted LDP and any other officially adopted plan because the LDP recommends:

1. Amend ordinances as needed to accommodate uses or situations that arise and are not clearly covered by existing ordinances.
2. Amend ordinances as needed to address changes in physical, social, or environmental circumstances that make existing regulations unnecessary, outdated, or obsolete.
3. Modify the development ordinances to be more user-friendly where possible.

The Board of Commissioners discussed the proposed amendment. Mayor Pro Tem Bray closed the public hearing at 8:11pm.

A motion to approve the text amendments to the UDO: §136 Uses Defined (family care home, shelter house, temporary home for homeless) and §147 Table of Permissible Uses (family care homes, nursing care homes, intermediate care homes, child care homes, halfway house, temporary home for homeless and that the action is consistent with the adopted land development plan because amending ordinances as needed to accommodate uses or situations that arise and are not clearly covered by existing ordinances and amending ordinances as needed to address changes in physical, social, or environmental circumstances that make existing regulations unnecessary, outdated, or obsolete and approve the proposed amendment because it is reasonable because modifying the development ordinances to be

more user-friendly where possible was made by Commissioner Fadely, seconded by Commissioner Brown, and unanimously approved.

OLD BUSINESS

Non-Profit Agency Grants

Stroupe stated during the October 18, 2021, the Board of Commissioners asked Town Staff to bring back further criteria and scoring for the Non-Profit Agency Grant Policy. (Incorporation by reference as if fully set forth herein Schedule I)

Stroupe shared the new Non-Profit Agency Grant Policy requires the application to included:

- A current solicitation license from the North Carolina Secretary of State or a current exemption.
- Nonprofit agencies that submit proposal applications must have 501c3 status and first- time applicants are required to provide a copy of the letter from the IRS that confirms this status.
 - These agencies must also submit the prior calendar year filed IRS Form 990 or the990 EZ, if required by IRS.
- By-laws
- Current board roster
- A signed Town of Siler City Disclosure of Potential Conflicts of Interest and Non-Discrimination Clause with a full explanation of any identified Conflicts of Interests on the form.
- Annual audit/ financial review.
 - For agencies with an annual budget of more than \$100,000 an annual independent audit is required.
 - For agencies with an annual budget of less than \$100,000 an annual independent financial review is required.
- W-9

Stroupe shared the application by the nonprofit organization for the program or service will be graded on the following criteria:

- Application has a clear mission, vision, and values of the organization.
- Application has a clear and complete description of program/service and its delivery.
- Application has a clear and convincing explanation of how outputs and outcomes enrich the lives of the town residents.
- Application presents a complete, clear, and line-item program/service expenditures in a budget that demonstrates how town funds will support the program/service.
- Application provides a strong explanation for Town population not being served and how they will increase service to these populations.

Stroupe stated that Town Staff has created a scoring criteria in appendix A of the attached policy. Town Staff has also researched how other communities' programs that support nonprofit agencies, attached is the research.

The Board of Commissioners discussed the scoring criteria and the process. Commissioner Price and Fadely volunteered to be on the committee.

A motion to approve the Non-Profit Agency Grant Policy including the town committee, general criteria and scale and authorize the Town Manager to work with the Town Attorney creating an agreement/contract for each funded agency was made by Commissioner Brown, seconded by Commissioner Boone, and unanimously approved.

NEW BUSINESS

none

MANAGER'S REPORT

Lynch shared the following with the Board of Commissioners: Job Fair, thank you notes from non-profits, 5th Street culver delivery on November 18, Thanksgiving lunch, fireworks, and Ramsey Gym sign.

TOWN ATTORNEY INFORMATION

none

GOVERNING BODY COMMENTS

Commissioner Brown stated that the lot on MLK, Jr. Blvd where the house was demolished looks very nice.

Commissioner Siler asked if there would be a Christmas parade this year.

Mayor Pro Tem Bray asked when the Christmas lights would be put up.

CLOSED SESSION

none

ADJOURNMENT

With no further business the Board of Commissioners adjourned at 8:36pm.



Cindy B. Bray, Mayor Pro Tempore

ATTEST:



Jenifer K. Johnson, Town Clerk

