



Town of Siler City Airport Authority

Monday, October 25, 2021
Regular Meeting Agenda

AUTHORITY MEMBERS

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Barry Hayes

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STAFF

Town of Siler City (Owner)

Roy Lynch

Town Manager

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Nancy Hannah

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Fixed Based Operator (FBO) Cardinal Air

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WK Dickson Co., Inc (Engineer)

Brigid Williams

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**TOWN OF SILER CITY AIRPORT AUTHORITY
REGULAR SESSION ON MONDAY, OCTOBER 25, 2021
AT 1:00 PM IN THE AIRPORT CONFERENCE ROOM**

AGENDA

- 1) MEETING CALLED TO ORDER**
- 2) AGENDA ADJUSTMENTS / APPROVAL OF AGENDA**
- 3) CONSENT**
 - July 19, 2021 Minutes
- 4) OLD BUSINESS**
 - Project Updates: Brigid Williams – W.K. Dickson
 - i. Land Acquisition
- 5) NEW BUSINESS**
 - Project Updates: Brigid Williams – W.K. Dickson
 - i. Parallel Taxiway Environmental Assessment
 - ii. Land acquisition - Faust
 - Operational Update: Richard McCraw
 - i. Repair and maintenance services
- 6) AUTHORITY COMMENTS**
- 7) ADJOURNMENT**

TOWN OF SILER CITY

The Siler City Airport Authority met in Regular Session on **Monday, October 25, 2021** remotely via Zoom, and was called to order by Board Chair Ted Cannaday at 1:00 p.m.

AIRPORT AUTHORITY MEMBERS PRESENT: Bill Houston, Tim Booras, Sam Hines and Ted Cannaday.

AIRPORT AUTHORITY MEMBERS ABSENT: Barry Hayes

TOWN STAFF PRESENT: Town Manager, Roy Lynch, Grants Administrator, Nancy Hannah and Brigid Williams

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

A consensus of the Authority members was to approve the agenda as presented.

CONSENT

The decision to approve the consent agenda, which includes the July 19, 2021 minutes, was presented by Cannaday, a motion was made by Booras, and seconded by Houston, with the items "parallel taxiway" environmental assessment" and "Faust land acquisition" added by Williams.

OLD BUSINESS

Project Updates: Brigid Williams – W.K. Dickson

Land Acquisition

Acquisition of the White parcel was closed at fair market value in August. is now finished, with the reimbursements submitted and made and the grant closed out.

The Phillips/Burgess offer was made and countered to, with 3 of the 4 involved entities agreeing to the FMV purchase price, and the 4th countering with a \$24k offer, which the Town Board agreed to. The seller(s) will be notified that the offer is accepted and documents are being prepared, with the hopes that closing will take place within 2 months. This will complete the acquisition of 2 more properties needed for the parallel taxiway.

Although the obstruction clearing portion of the acquisition is complete, the perimeter fence portion has not been done due to the materials being unavailable. Because it is unlikely that the double-galvanized fencing material will be available anytime in the near future, a motion was put forth to close the current project as-is and create a larger-scale fencing project in the future which would potentially be viewed favorably for funding by the State. This motion to approve was made by Houston, with a second by Hines.

Other

Williams is arranging for an aerial survey of the area to analyze the approach and identify what properties the Town does and does not own which contain trees needing cleared, what can be cleared now due to Town ownership, and what property/ies would need to be acquired in order to clear obstructions.

Prepared by: Nancy D. Hannah, Town Grants Administrator

NEW BUSINESS

Parallel taxiway environmental assessment

Williams spoke with Rachel Bingham, who advised funding for the project expected in 2024 (via State money for Design and Federal funding for construction). With a projected start date for construction of March 2024, and a need for the environmental study to be approved a year in advance, combined with an expected time needed for completion of the ENV of a year, Williams suggested that the ENV process commence in January of 2022 to be complete by January of 2023.

Faust land acquisition

Faust (owner) has indicated process of acquisition OK to commence on 3 separate parcels with an expected value of \$90-100k. Lynch indicated that the Town will support the purchase/acquisition even if reimbursement is delayed due to the need to obtain the properties necessary for expansion. Potential funding exists from CARES.

Williams to prepare and submit budget to Lynch.

Operational Update/Repair and maintenance services

A tornado damaged two hangars, one plane and the FBO. Estimates for insurance and repair are being obtained.

Jet sales up 10% due to increased Mountaire visits, AV gas down 12%.

The hangars are full, and there are two new aircraft on the field.

Mike Thompson, at Eagle Point, the new full-time repair and maintenance contractor, appears to be very busy and has received positive feedback.


Maintenance items – The interior terminal improvements are underway, with an expected completion date by the end of December.

AUTHORITY COMMENTS

Houston advised the Town that unknown parties have been congregating on Airport property, and are leaving beer bottles and trash, and possibly racing/testing cars. Lynch advised will request additional police presence.

ADJOURNMENT

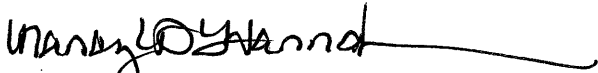
With no further business, the Airport Authority was adjourned at 1:50 p.m.



Ted Cannaday, Chair

ATTEST:

Prepared by: Nancy D. Hannah, Town Grants Administrator

A handwritten signature in black ink, appearing to read "Nancy D. Hannah", written over a horizontal line.

Nancy D. Hannah, Grants Administrator