

**TOWN OF SILER CITY**

The Siler City Board of Commissioners met in Special Session on Thursday, October 15, 2015 at 6:30pm in City Hall Courtroom with Mayor John Grimes presiding. Commissioner Fadely gave the invocation with the recitation of the Pledge of Allegiance following.

**ELECTED TOWN OFFICIALS PRESENT:** Larry Cheek, Mike Constantino, Lewis Fadely, John Grimes, Bill Haiges, and Tony Siler.

**ELECTED TOWN OFFICIALS ABSENT:** Cindy Bray and Thomas "Chip" Price

**TOWN STAFF PRESENT:** Town Manager Bryan Thompson, Planning Director Jack Meadows, Building Inspector Charles McLaurin, Code Enforcement Officer Sergio Borrayo, and Town Clerk Jenifer Everage.

**AGENDA ADJUSTMENTS/APPROVAL OF AGENDA**

*A motion to approve the agenda as presented was made by Mayor Pro Tem Cheek, seconded by Commissioner Siler and unanimously approved.*

**NEW BUSINESS****Code Enforcement Discussion**

(Incorporation by reference as if fully set forth herein Schedule A)

Thompson stated over the past two years, the Town Board of Commissioners has worked with Staff to address a number of economic development and quality of life issues. These issues include:

- Adjusting land use regulations to promote ease of business development and community friendliness
- Identifying means and measures for improving the overall appearance of the community - particularly in high-visibility portions of town
- Adopting a pedestrian masterplan to promote walkability and connectivity throughout the community's residential, institutional and business areas
- Defining a long-term masterplan for the revitalization and development of the community's parks system and recreation programming operations
- Establishing a Mission and Vision Statement for the Town to aid in the governance of its community

Thompson stated in its continued efforts to improve the overall economic environment and quality of life issues within the community, the Board of Commissioners desire to review codes enforcement activities of the Town. This review, at minimum, seeks to analysis:

- Current Code of Ordinances language governing codes enforcement operations of the Town
- Current Code of Ordinances language governing yard sales
- General operational and procedural aspects of codes enforcement operations
- Established prioritization of codes enforcement activities

Thompson stated the familiarity with current codes enforcement activities, processes and the language that governs these operations will aid the Board in revamping code language, as desired, and offer clear direction to Staff of the Board's expectations relative to such activities.

Thompson stated when discussing a considerably in-depth subject matter such as this, it should be recognized that there may not be adequate time to cover all aspects of the issue during the initial

review. Accordingly, it is foreseeable that developing a set of language and operational alternatives, this discussion may require an additional workshop.

Thompson stated along with general codes enforcement operations, this workshop is designed to discuss current code and practices relating to yard sales. This discussion should be carried out separate from the larger codes enforcement conversation. However, when reviewing the matter of yard sales, it is important to understand what role codes enforcement does or can play. Therefore, the yard sale discussion is scheduled to take place following the codes enforcement item on the agenda.

The Board of Commissioners discussed code enforcement.

#### Appearance Committee

(Incorporation by reference as if fully set forth herein Schedule D)

Thompson stated following the completion of the initial efforts of the temporarily established Appearance Committee, the Board of Commissioners agreed to pursue activating a similar standing committee. Subsequent to the Board's expressed interest in this regard, Staff has identified a number of North Carolina communities that have standing committees/commissions that serve in similar capacities as it appears the Board is interested in pursuing.

Thompson stated in its review, Staff has found that there are areas of substantive variation in the scope of operations or purpose among the communities that have such committees or commissions. Following this memorandum, you will find the purpose statement or mission of each of the community's committee. Staff's intention with sharing this information is to assist the Board in fashioning the mission or purpose of the proposed committee. It is clear that the purpose of the subject committee is to assist, in some way, with the enhancement of the overall appearance of the Town of Siler City. What is not currently measured out is the more detailed though on the scope and direction of the committee. For instance, one community has a similar committee review developments from a design standpoint, while another community's committee focusses heavily on trees. Less abstract, and more detailed, concepts of the scope and purpose desired for the committee to undertake will offer clear direction to the committee members and Staff on what is expected to be accomplished.

Thompson stated that stronger specificity relating to purpose and scope will enable the full development of language to be considered by the Board that sets clear direction for the committee. Furthermore, scope and purpose will better enable the Board to identify and appoint the best qualified individuals to serve on the committee. Similar to the Airport Authority, if the Board were interested in this committee to have some level of concentration on trees and other similar functions, it would be prudent to appoint an individual with particular knowledge, formal education, and/or experience in horticulture or similar field.

Thompson stated in addition to the purpose and/or mission statements, as part of the Board packet you will find a link for each of the noted communities. The links will take you to the documents for each of the community's committees. These documents offer more detail on the operations and structure of each committee. These documents will be utilized to assist in the creation of language establishing the Siler City committee.

The Board of Commissioners discussed the appearance committee.

**ADJOURNMENT**

With no further business the Board of Commissioners adjourned.

  
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John F Grimes, Mayor

**ATTEST:**

  
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Jenifer J Everage, Town Clerk

