

TOWN OF SILER CITY

The Siler City Airport Authority met in regular session on **Monday, January 22, 2018** at 1:00 p.m. in the conference room at the Siler City Municipal Airport with Chair Coffman presiding.

AUTHORITY MEMBERS PRESENT: Wayne Andrews, Ed Coffman, Bill Houston, Walter Petty

AUTHORITY MEMBERS ABSENT: Barry Hayes

STAFF PRESENT: FBO Richard McCraw, Brigid Williams with WK Dickson, Town Manager Bryan Thompson, and Town Clerk Jenifer Johnson.

AGENDA ADJUSTMENTS/ APPROVAL OF AGENDA

Thompson added Annual Planning Meeting under New Business.

CONSENT

A motion to approve the consent agenda which includes the May 22, 2017 Minutes, the August 28, 2017 Minutes, the September 25, 2017 Minutes, and the October 23, 2017 Minutes was made by Houston, seconded by Andrews and unanimously approved.

OLD BUSINESS

Hangars

R. McCraw stated there was nothing to report.

Project Updates

Brigid Williams with W.K. Dickson shared the following updates on projects:

Runway Apron

Williams stated numbers have been added to grant, the Town will contract by informal bidding.

Airfield Lighting Rehabilitation Project

Williams stated that the Town had received the FAA award for construction. The safety plan was sent in, but they are still trying to figure where to put building. They would like to put it in a location that would require moving lines. Williams stated she would revisit the Planning Department about the setbacks and will request a variance. The advertising should be mid-February with bids in March and construction in May.

NEW BUSINESS

Operational Update

McCraw stated with the cold weather business has been a little slower. UNC started buying fuel. The 99's have volunteered to paint the compass.

Obstruction Removal – Land Acquisition

Thompson stated that 3 parcels that are critical for future needs have become available for purchase. Williams stated the Town may be able to use federal dollars to purchase the parcels.

Williams contacted DOA and ask about purchasing at auction, they said we couldn't buy at auction with state or federal funds. An appraisal by and agency that's approved by NCDOT would need to be done, then it would go to NCDOT right of way division, then they can make an offer to seller, then the property would be surveyed, and an Environmental Phase 1, then they can remove everything with obstruction removal grant.

A motion to recommend the purchase the property at 2203 Airport Road was made by Petty, seconded by Andrews and unanimously approved.

Annual Planning Meeting

Williams shared the following information about visit:

Operations Minimum Standards of Operations, which was last updated in 1999, has no set time for update but the Town needs to look at it about every 5 years then adopted it by ordinance.

Height ordinance was adopted in 1999 with update with ALP.

Ordinance on solar farms.

It's time to go out for reselection for Professional Services, which will be done by RFP every 5 years and send out to the NC Airport Association.


Plan for upcoming projects and grant money.

ADJOURNMENT

With no further business, the Airport Authority adjourned at 1:49pm.


Ed Coffman, Chair

ATTEST:


Jenifer K Johnson, Town Clerk

