



Town of Siler City Airport Authority

Monday, July 19, 2021
Regular Meeting Agenda

AUTHORITY MEMBERS

Tim Booras

7157 Bobby Jean Road
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Ted Cannaday

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Bill Houston

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Barry Hayes

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STAFF

Town of Siler City (Owner)

Roy Lynch

Town Manager

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Nancy Hannah

Grants Administrator

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Fixed Based Operator (FBO) Cardinal Air

Richard McCraw

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WK Dickson Co., Inc (Engineer)

Brigid Williams

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**TOWN OF SILER CITY AIRPORT AUTHORITY
REGULAR SESSION ON MONDAY, JULY 19, 2021
AT 1:00 PM IN THE AIRPORT CONFERENCE ROOM**

AGENDA

- 1) MEETING CALLED TO ORDER**
- 2) AGENDA ADJUSTMENTS / APPROVAL OF AGENDA**
- 3) CONSENT**
 - January 25 and April 26, 2021 Minutes
- 4) OLD BUSINESS**
 - Project Updates: Brigid Williams – W.K. Dickson
 - i Land Acquisition
- 5) NEW BUSINESS**
 - Operational Update: Richard McCraw
 - i. Repair and maintenance services
 - ii. Perimeter Fencing
 - iii. Hangars
- 6) AUTHORITY COMMENTS**
- 7) ADJOURNMENT**

TOWN OF SILER CITY

The Siler City Airport Authority met in Regular Session on **Monday, July 19, 2021** in the Siler City airport conference room, and was called to order by Board Chair Ted Cannaday at 2:10 p.m.

AIRPORT AUTHORITY MEMBERS PRESENT: Bill Houston, Tim Booras and Ted Cannaday.

AIRPORT AUTHORITY MEMBERS ABSENT: Barry Hayes

TOWN STAFF PRESENT: Town Manager, Roy Lynch, Grants Administrator, Nancy Hannah and Brigid Williams

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

A consensus of the Authority members was to approve the agenda as presented.

CONSENT

The decision to approve the consent agenda, which includes the January 25 and April 26, 2021 minutes, was presented by Cannaday, a motion was made by Houston, and seconded by Booras.

OLD BUSINESS

Project Updates: Brigid Williams – W.K. Dickson

Land Acquisition

Acquisition of the Wright/Cruz parcels is now finished, with the reimbursements submitted and made and the grant closed out. Clearing is complete, but the perimeter fence portion has not been done due to the materials being unavailable. Discussion ensued on the potential to approach the DOA about getting a variance to be able to utilize single-dipped galvanized fence instead of the approved double-dipped. Booras made a motion to apply for the variance and Houston seconded, with approval from Lynch.

The Mullis acquisition is complete and is moving into the reimbursement and closure stages.

The Burgess/Laverne White due diligence is finished with no environmental issues having been found. The appraisal has been done and DOT-approved. An offer has been made to Ms. White with an expected acceptance and a 30-day close envisioned.

The completion of these projects will mean that the Town has now acquired 2 of the 4 properties needed for the parallel taxiway. Once these have been closed out, we may consider approaching the other owners about selling.

Other

No improvement to our procedures within their outlook were noted by the FAA re the newly-finished obstruction removal. Williams has arranged for a new aerial survey of the area to identify what properties the Town does and does not own which contain trees needing cleared, what can be cleared now due to Town ownership, and what property/ies would need to be acquired in order to clear obstructions.

Discussion resumed re the FAA requirements for lengthening the runway, and what would be needed to substantiate the request (additional larger craft traffic, etc.).

NEW BUSINESS

Operational Update/Repair and maintenance services

Fuel sales are steady, and jet fuel is down a little. UNC is relocating their helicopter to Burlington, so fuel will drop with that departure.

The hangars are full, with one tenant having left and another having filled the opening.

A new full-time repair and maintenance contractor is in talks to locate at the airport and could begin on August 1, 2021.

McCraw will get the 5010 report to Hannah on 7/20. Most items have been resolved.

Maintenance items – Exterior and interior terminal improvements are underway, and color selections of tile and carpet were made by a consensus of Town and Authority Board members.

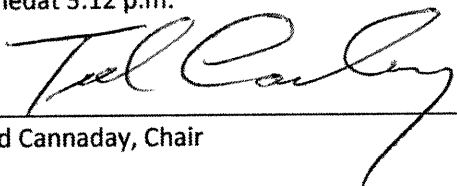
The ramp needs re-sealed.

AUTHORITY COMMENTS

Cannaday requested that the Authority Board change the meeting frequency to quarterly, and Lynch advised that would be possible via resolution by the Town Board, but that we can meet quarterly until State emergency measures regarding meetings are lifted. Cannaday set the next meeting to be held in 3 months, which would be on Monday, October 25th at 1:00 pm. Williams and McCraw to provide monthly updates on major developments.

ADJOURNMENT

With no further business, the Airport Authority was adjourned at 3:12 p.m.



Ted Cannaday, Chair

ATTEST:



Nancy D. Hannah, Grants Administrator

Prepared by: Nancy D. Hannah, Town Grants Administrator