



# Town of Siler City Airport Authority

**Monday, April 26, 2021**  
Regular Meeting Agenda

## AUTHORITY MEMBERS

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## STAFF

**Town of Siler City (Owner)**

**Roy Lynch**

**Town Manager**

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**Nancy Hannah**

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**Fixed Based Operator (FBO) Cardinal Air**

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**TOWN OF SILER CITY AIRPORT AUTHORITY  
REGULAR SESSION ON MONDAY, APRIL 26, 2021  
AT 1:00 PM VIA REMOTE MEETING**

**AGENDA**

- 1) MEETING CALLED TO ORDER**
- 2) AGENDA ADJUSTMENTS / APPROVAL OF AGENDA**
- 3) CONSENT**
  - January 25, 2021 Minutes
- 4) OLD BUSINESS**
  - Project Updates: Brigid Williams – W.K. Dickson
    - i Land Acquisition
- 5) NEW BUSINESS**
  - Operational Update: Richard McCraw
    - i. Repair and maintenance services
    - ii. Perimeter Fencing
    - iii. Hangars
- 6) AUTHORITY COMMENTS**
- 7) ADJOURNMENT**

## TOWN OF SILER CITY

The Siler City Airport Authority met in Regular Session on **Monday, April 26, 2021**, and was called to order by Board Chair Ted Cannaday at 1:02 p.m. via remote Zoom access.

**AIRPORT AUTHORITY MEMBERS PRESENT:** Via remote access, Bill Houston, Tim Booras and Ted Cannaday.

**AIRPORT AUTHORITY MEMBERS ABSENT:** Walter Petty, Barry Hayes

**TOWN STAFF PRESENT:** Via remote access, Town Manager, Roy Lynch, Grants Administrator, Nancy Hannah and Brigid Williams

### AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

A consensus of the Authority members was to approve the agenda as presented.

### CONSENT

The decision to approve the consent agenda, which includes the January 25, 2021 minutes, was tabled by Cannaday, who requested adjustments be made to the minutes and for them to be presented for approval at the next meeting.

### OLD BUSINESS

Project Updates: Brigid Williams – W.K. Dickson

#### Land Acquisition

Acquisition of the Wright/Cruz parcels now complete, and now are in the process of closing out the grant. Mullis property is closed, and the reimbursement request is in process. (The ENV on this parcel has not been completed – site visit will let us know if any issues are foreseen.)

Discussion resumed about the need to acquire at least two more (Laverne White/Phillips-Burgess) of the three remaining parcels. The Town has approved the due diligence to proceed. White response has been received and waiting on the Phillips info. (Williams will follow up.) Once received, subs will then go out to survey, conduct the environmental and appraisal. Third parcel owner (Crestinger) non-responsive. Property owners Oldham and Faust not interested at this time. Board will be looking at approval of the “airport action item list” in late summer, according to Lynch.

#### Other

Obstruction removal process south of the Terminal is complete. The fencing component of the project has been problematic, due to the lack of availability of FAA-compliant double-coated fencing. The process will be paused to see if possible to source other fencing. (This is being funded by Federal non-primary entitlement funds.)

Prepared by: Nancy D. Hannah, Town Grants Administrator

Williams will be notifying the FAA of the obstruction removal to see if that will create improvement to our procedures within their outlook. (Could allow us to get back nighttime approach to Runway 4.)

Williams said there will be studies conducted in an effort to determine the best standard for the use of FAA funds for obstruction removal for an ongoing basis. What is the minimum for safety, etc.

### NEW BUSINESS

#### Operational Update/Repair and maintenance services

Fuel sales have doubled for AV and up 30% for jet fuel due to Mountaire's frequent trips.

The hangars are full, with one opening soon and no anticipated delay in filling the opening.

A truckload of roadside debris was removed via clean-up efforts.

Gene with maintenance lost his long-time employee, Jeff, and we will need to look at a new maintenance contractor for that space if he cannot be replaced. McCraw will give at least two more weeks before recommending action be taken.

Maintenance items – Interior improvements (tile, carpet, bathroom reno - \$20k), fascia replacement - \$11k; quotes to do so have been received and Lynch will work with Tina and Richard to budget for all of the repairs/renos.

PAPI's are now working consistently, but not the REIL lights. Assessment on the REIL's is underway.

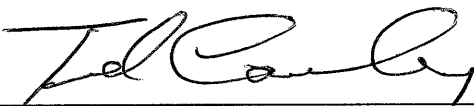
The DOA did their inspection and noted that the Airport had many improvements over their last inspection.

Still needing addressed are: the new LED lights needing more dirt around their bases, a headwall needing replaced, and the runway paint is yellowing (DOA to rectify via reconditioning).

Cannaday requested July meeting be held a week early (on July 19) to allow members to attend the Oshkosh aviation trade show.

### ADJOURNMENT

With no further business, the Airport Authority was adjourned at 1:55 p.m.

  
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Ted Cannaday, Chair

ATTEST:

  
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Nancy D. Hannah, Grants Administrator